

*Detailed course schedules for nearly 40
undergraduate and 3 graduate programs*

*Day, Evening and Saturday offerings to fit
your schedules*

*A step-by-step guide to starting, continuing,
or finishing your education*

AVILA COLLEGE

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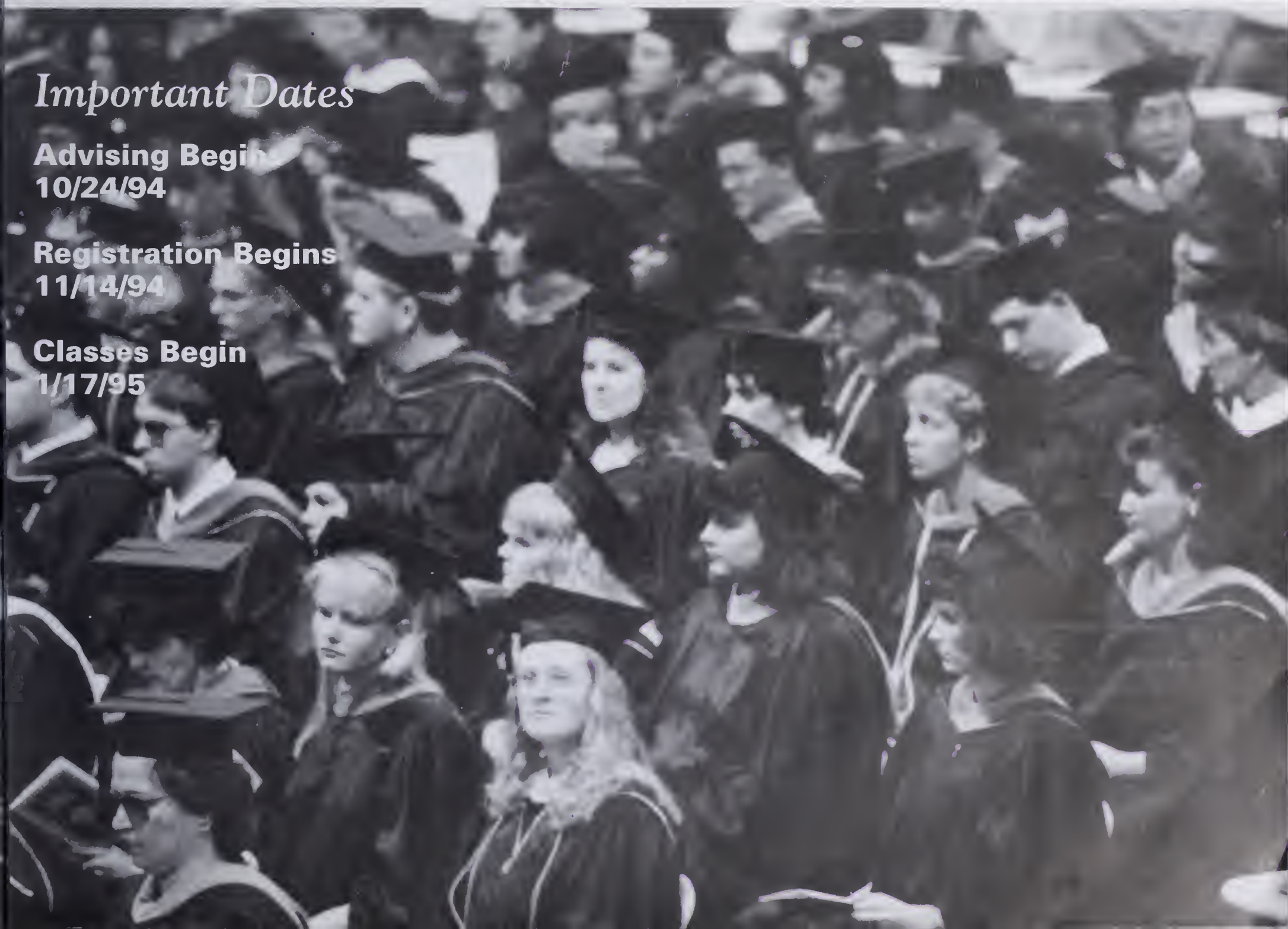


Important Dates

Advising Begins
10/24/94

Registration Begins
11/14/94

Classes Begin
1/17/95



Avila College has spent 78 years getting ready for just one student.

YOU.

As the only comprehensive college in south Kansas City, Avila College can help you meet your goals without interrupting your lifestyle.

For 78 years, Avila has served people, not I.D. numbers. Just ask any of the 7,000 men and women in Kansas City who have graduated from Avila College.

Easy to get to . . .

Just south of I-435, Avila sits on nearly 50 suburban acres at 119th Street in south Kansas City.

Avila is 20 minutes from the Plaza, 15 minutes from Corporate Woods or the Truman Sports Complex, 10 minutes from Martin City, and 5 minutes from I-435.

. . . easy to stay.

Our on-campus Child Care Center or Montessori School can make scheduling a lot easier. And ask about our Guaranteed Tuition Plan and Deferred Payment Plan.

Comprehensive campus.

The campus comprises 10 buildings including a new \$1 million communication and art center, classrooms, residence halls, field house, library, theater, chapel, student center, athletic fields, and free parking.

Personal attention is everywhere.

Your classes will never be taught by teaching assistants. More than 65 percent of Avila's full-time faculty have the highest degree in their field and teach both introductory and advanced courses. One of the faculty will even be your academic advisor.

Avila's average student/teacher ratio is 13:1. Graduate classes are even smaller.

A special note to transfer students.

If you have some college hours and want to consider attending Avila, ask for a complete information packet designed just for you.

Evening/Saturday Sessions.

Our Evening/Saturday Sessions let you earn a degree in general management, or legal assistant, or enter a degree-completion program for licensed radiologic technologists by taking courses just evenings and Saturdays.

A lifetime of success

More than 95 percent of the graduates of Avila's teacher

Undergraduate Programs

Art
Biology
Business Administration
 Accounting
 Finance
 General Management
 Human Resources
 Information Sciences
 International Business
 Legal Assistant
 Marketing
Chemistry
Communication
Computer Science/Math
Cytotechnology
Education
 Elementary Education
 Special Education
English
General Studies
History
Mathematics
Medical Technology
Music
Natural Science
Nursing

Political Science/Prelaw
Premedicine
Psychology
Radiologic Technology
Respiratory Therapy
 (upward mobility)
Social Work
Sociology
Theater
Theology

Graduate Programs

MBA
 Accounting
 Finance
 General Management
 Health Care
 Administration
 Human Resources
 International Business
 Management Info.
 Systems
 Marketing
 Operations
Master of Science in
 Education
Master of Science in
 Counseling Psychology

education and certification program are placed each year.

It is not uncommon for every single nursing, medical technology and radiologic technology student to pass his or her state board exams. Avila places better than 90 percent of its premedicine, prelaw, mathematics, medical technology, chemistry and other science students in graduate school or career positions.

A brief history of Avila College

In 1916, the Sisters of St. Joseph of Carondelet chartered the Junior College of St. Teresa, the first private college for women in Kansas City. In 1940, it became a four-year liberal arts college.

It established Kansas City's first baccalaureate degree

program in nursing in 1948. Programs in business, allied health, social work and special education were enlarged to complement strong programs in the liberal arts.

When it moved to its present location in south Kansas City in 1963, the college changed its name to Avila. It became coeducational in 1969, and began offering graduate programs in 1978. Then in 1984, Avila founded the first Weekend College, now known as the Evening and Saturday Program, in Kansas City.

Avila celebrated its 75th anniversary in 1991.

Our Mission...

Avila College is a value-based community of learning, Catholic, coeducational and sponsored by the Sisters of St. Joseph of Carondelet. In a climate respecting the worth and dignity of each individual, the college provides liberal arts, professional, under-graduate, and graduate education for students' responsible lifelong contributions to the contemporary world.

Our Values...

The Avila Community values:

- Excellence in teaching and learning
- The Catholic identity of the college
- The sponsorship and contributions of the Sisters of St. Joseph
- The worth, dignity, and potential of each human being
- Diversity and its expression
- Commitment to the continual growth of the whole person
- Interaction with and service to others



Admission Office

11901 Wornall Road, Kansas City, MO 64145

816-942-8400, ext. 3500 or

1-800-GO-AVILA

AVILA COLLEGE

How To Use This Schedule

COURSE INFORMATION

Abbreviations

M = Monday
T = Tuesday
W = Wednesday
TH = Thursday
F = Friday
S = Saturday

ARR = Arranged.

You will meet on a one-to-one basis with a particular instructor.

TBA = Your class will meet with the instructor at a time to be announced.

MEETS CORE = A course with this designation will be accepted for your core requirements. In order for one-hour courses listed to count for core requirements, *three one-hour courses having the same department number must be taken*. These three courses do not necessarily have to be taken in the same semester.

O/C = Your class meets off campus.

CROSS-LISTED COURSES

Some courses are offered for credit by more than one department. Be sure you register *only* for the department under which you wish your credit recorded on your permanent academic record.

COURSE NUMBERS

091-099	Skills courses
101-199	Introductory courses
201-299	More advanced introductory courses; may have prerequisites
301-309	Interdisciplinary courses
310-449	Upper-division courses open to all students
451-499	Upper-division courses open to majors/minors only
501-599	Pre-graduate courses
601-699	Graduate courses

ACADEMIC REGULATIONS

Prerequisites

Students are responsible for making certain that they have the necessary prerequisites for the classes in which they enroll.

Course Cancellation

Courses listed in this schedule are subject to cancellation for insufficient enrollment. For this reason, students are encouraged to register early.

ADMISSIONS

Undergraduate

Admission to the college must be granted prior to registration.

Graduate

Prospective graduate students must contact the department they wish to enter (BU, ED, or PY)

NON-DEGREE SEEKING STUDENTS

Avila College provides the opportunity to attend classes for students who do not intend to seek a degree here. A transcript is not required to attend classes for any of the following non-degree seeking students: high school juniors, visiting students or persons taking courses for personal enrichment. Ordinarily, students who are admitted in this group are limited to a total of 9 credits at Avila College. Application, advising and registration materials may be obtained in the Registrar's Office.

Dual enrollees, high school students who have completed their sophomore year of high school, may register for courses by submitting a letter of recommendation from the high school principal or counselor.

Visiting students are encouraged to seek written permission from their own institution IN ADVANCE of their registration at Avila in order to insure that the course will transfer.

ADVISING

Academic advisement is required for all degree-seeking undergraduate and graduate students each semester before registration. If you do not know the name of your academic advisor, please contact the Registrar's Office (Blasco Hall ext. 2210). Being advised DOES NOT constitute being enrolled for classes: students must register in person or by telephone with the Registrar's Office.

SCHEDULE CHANGES AND COURSE WITHDRAWALS (ADD/DROP)

Schedule changes and course withdrawals are official when forms that are available in the Registrar's Office have been processed and returned to the Registrar's Office. Students who do not officially withdraw from a course will receive a final grade of "F".

Registration for a class must be made before that last day given for entering a class. **FOR INFORMATION ABOUT WITHDRAWAL FROM A WEEKEND INTENSIVE COURSE SEE PAGE 14.** Withdrawals from other courses must be completed prior to the dates on the academic calendar listed on page 21.

The fee for each change is \$15.00. There is no fee for changes made as a result of classes cancelled by the college.

TABLE OF CONTENTS

Spring '95

Class Schedule	3-13
Advising Dates	4
Registration Dates	5
Student Affairs	6-7
Additional Hours	8-9
Bookstore Policy	9
Continuing Education	10
Evening & Saturday Courses	12-13
Weekend Intensive	14-15
Women's Programming	15
How To Attend	16-17
Financial Information	18-19
Calendars & Advisors	20-21
Campus Map	Back Cover

ACCREDITATION

Avila College is accredited by the North Central Association of Colleges and Secondary Schools, Joint Review Committee on Education in Radiologic Technology, National Accrediting Agency for Clinical Laboratory Sciences, the Council on Social Work Education, the Missouri State Board of Nursing, the Missouri State Department of Elementary and Secondary Education, and the National League for Nursing. Avila College has professional approval of the Legal Assistant Program by the American Bar Association.

NONDISCRIMINATION POLICY

Avila College does not discriminate on the basis of sex, race, age, religion, color, disability, sexual orientation or national origin in administration of its educational and admission policies, scholarship and loan programs, athletic and other school administered programs. Inquiries may be addressed to the Director of Affirmative Action, Avila College.

Preliminary Class Selection Worksheet

- 1. Study the class schedule section pp 3-15.
- 2. Select class options.
- 3. Complete the preliminary class selection worksheet.
- 4. Follow steps on pages 16-17 for advising/registration.

Dept	Course	Sect	Title of Course	Sem. Hrs	Time	M	T	W	TH	F	S	SU

1995 Spring Schedule of Events

ARTS AT AVILA

Goppert Theater

Goppert Theater tickets are \$8 for adults, \$7 for senior citizens and students, and free for children 10 and under. For reservations call the Box Office, (816) 942-8400 ext. 2299.

Quilters

Book by Molly Neuman & Barbara Damashek
Music & Lyrics by Barbara Damashek
February 17, 18, 24, 25
8 p.m. curtain
This joyous and moving celebration of American womanhood became a record-setting regional theater success before its presentations on Broadway. Combining music, dance movement, and scenes of vivid dramatic intensity, the play pays eloquent tribute to the courage and spirit of our nation's pioneer women.

Ghosts

by Henrik Ibsen
April 21, 22, 28, 29
8 p.m. curtain
This classic play by the father of modern drama is a pinnacle in the annals of dramatic composition. It investigates the impact of social disease upon the victims of the Industrial Revolution.

Thornhill Gallery

Thornhill Gallery is open Monday through Friday, 10 a.m.-noon & 1-5 p.m. Admission is free. For more information, call George Chrisman, (816) 942-8400 ext. 2259.

Dee Wescott

Watercolors, Oil, Acrylic
January 13 – February 10
Opening Reception, January 13, 7-9 p.m.

Mark Oehler & Lee Robertson

Fundamentals: Clay & Copper
February 17 – March 10
Opening Reception, February 17, 7-9 p.m.

Rod Schuch

Observations – Contemplations
March 24 – April 12
Opening Reception, March 24, 7-9 p.m.

Senior Show

April 21 – 28

Student Show

May 10 – August 1

Music At Avila

Avila College music events are free of charge. For information call Dr. Daniel Larson at (816) 942-8400 ext. 2289

50th Annual Music Festival

Saturday through Friday
March 4-10 • Times vary
Goppert Theater

Gala Music Festival Guest Concert

Honoring Sister de LaSalle McKeon
Sunday, March 19 • 7:30 p.m.
Goppert Theater

Music Festival Winners Concert I

Monday, March 20 • 7:30 p.m.
Goppert Theater

Music Festival Winners Concert II

Tuesday, March 21 • 7:30 p.m.
Goppert Theater

Spring Recital

Thursday, May 4 • 8 p.m.
Goppert Theater

Preparatory Student Recital I and II

Sunday, May 7 • 5 p.m. and 7 p.m.
Goppert Theater

SPORTS

Men's Basketball Home Schedule

Bethel College

1/9 • 7:30 p.m.

Saint Mary College

1/14 • 7:30 p.m.

College of the Ozarks

1/17 • 7:30 p.m.

York College

1/20 • 7:30 p.m.

Baker University

1/24 • 7:30 p.m.

Bartlesville Wesleyan College

1/26 • 7:30 p.m.

Bellevue University

2/11 • 7:30 p.m.

Park College

2/14 • 7:30 p.m.

Rockhurst College

2/18 • 7:30 p.m.

Women's Basketball Home Schedule

Tabor College

1/5 • 7:30 p.m.

Saint Mary College

1/14 • 5:30 p.m.

William Jewell College

1/16 • 7:30 p.m.

College of the Ozarks

1/17 • 5:30 p.m.

York College

1/20 • 5:30 p.m.

Baker University

1/24 • 5:30 p.m.

Bartlesville Wesleyan College

1/26 • 5:30 p.m.

Central Methodist

2/8 • 7:30 p.m.

Dana College

2/10 • 7:30 p.m.

Rockhurst College

2/18 • 5:30 p.m.

Baseball Home Schedule

Southwest Baptist University 1-9"

2/17 • 3:00 p.m.

Southwest Baptist University

2/18 • 12:00 p.m.

William Jewell College

3/1 • 1:00 p.m.

NE Missouri State University

3/4 • TBA

Dakota State University

3/8 • 1:00 p.m.

Briar Cliff College

3/10 • TBA

Ottawa University/Briar Cliff College

3/11 • 1:00 p.m.

Briar Cliff/Missouri Western

3/12 • 12:00 p.m.

St. Mary College (MN)

3/18 • 1:00 p.m.

MidAmerica Nazarene College

3/22 • 1:00 p.m.

Peru State College

3/28 • 1:00 p.m.

York College

4/1 • 1:00 p.m.

Kansas Newman College

4/2 • 1:00 p.m.

Baker University

4/20 • 4:30 p.m.

Missouri Valley

4/23 • 1:00 p.m.

Bellevue University

4/28 • 2:00 p.m.

College of Ozarks

4/29 • 2:00 p.m.

Graceland College

4/30 • 1:00 p.m.

Softball Home Schedule

Saint Mary College

3/2 • 2:30 p.m.

College of St. Mary

3/10 • 3:00 p.m.

Kansas Newman College

3/22 • 3:00 p.m.

York College

3/26 • 1:30 p.m.

Southwest Baptist University

3/28 • 2:30 p.m.

Baker University

4/2 • 2:00 p.m.

MidAmerica Nazarene College

4/6 • 2:30 p.m.

Benedictine College

4/9 • 2:00 p.m.

Park College

4/13 • 3:00 p.m.

Evangel College









4/14 • 2:00 p.m.

For a complete athletic schedule, call the Athletic Department at (816) 942-8400 x 2234.


SPRING

CLASS SCHEDULE




ACCOUNTING

COURSE/#	DAY/ NIGHT	TITLE	CREDITS	BLDG	ROOM	MEETS CORE	DAYS	TIME	INSTRUCTOR	PRE REQS	LAB FEE
AC 202 10		Principles of Accounting II	3.00	WHI	506		TTH	11:00AM-12:15PM	Givens	X	
AC 202 20		Principles of Accounting II	3.00	WHI	507		T	06:00PM-08:40PM	Staff	X	
AC 350 20		Managerial Accounting	3.00	WHI	508		W	06:00PM-08:40PM	Staff	X	
AC 362 10		Intermediate Accounting II	3.00	WHI	506		TTH	09:30AM-10:45AM	Frede	X	
AC 362 20		Intermediate Accounting II	3.00	WHI	506		W	06:00PM-08:40PM	Frede	X	
AC 370 10		Auditing	3.00	WHI	507		TTH	01:00PM-02:15PM	Givens	X	
AC 452 10		Tax Accounting II	3.00	WHI	505		TTH	11:00AM-12:15PM	Frede	X	
AC 475 C5		Accounting Theory	3.00	WHI	507		M	06:00PM-08:40PM	Givens	X	



















ANTHROPOLOGY

AN 121 10		Human Evolution & Archaeology	3.00	ORI	207		TTH	01:00PM-02:15PM	Wissmann		
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ART


AR 110 10		Introduction to Art	3.00	DAL	B20	X	MW	12:30PM-01:45PM	Staff		
AR 119 10		Three Dimensional Design	3.00	DAL	B13		MW	02:00PM-04:00PM	Sugimoto		\$50
AR 180 20		Macintosh: Photoshop	3.00	ORI	104		M	06:00PM-08:40PM	Staff		\$25
AR 183 10		Survey of Art II	3.00	DAL	B20	X	TTH	04:00PM-05:15PM	Wright		
AR 212 10		Beginning Figure Drawing	3.00	DAL	B16		TTH	02:30PM-04:30PM	Lawlor	X	\$25
AR 21B 10		Principles of Color Theory	3.00	DAL	B17		MW	10:00AM-12:00PM	Chrisman	X	\$25
AR 221 20		Beginning Photography	3.00	DAL	B12		M	06:00PM-10:00PM	Mills		\$50
AR 231 20		Beginning Ceramics	3.00	DAL	B13		MW	06:00PM-08:00PM	Klapmeyer		\$50
AR 271 20		Macintosh: Desktop Publishing	3.00	ORI	104		T	06:00PM-08:40PM	Lawlor		\$25
AR 305 10		Art for the Elementary School	2.00	DAL	B11		TH	04:00PM-05:50PM	Chrisman		\$35
AR 322 20		Intermediate Photography	3.00	DAL	B12		W	06:00PM-10:00PM	Mills	X	\$50
AR 332 20		Intermediate Ceramics	3.00	DAL	B13		TTH	06:00PM-08:00PM	Klapmeyer	X	\$50
AR 480 10		Corp Identity/Advertising Design	3.00	DAL	B16		MW	10:00AM-12:00PM	Lawlor		\$20
AR 495 50		Internship	3.00					ARRANGED	Lawlor	X	

BIOLOGY

*	BI	110	10		Principles of Biology	4.00	ORI	205	X	MWF	11:00AM-11:50AM	Parmerlee		\$50
	BI	110	11		Principles of Biology Lab	0.00	ORI	109		F	12:30PM-02:20PM	Parmerlee		
*	BI	112	10		General Botany	5.00	ORI	211	X	MWF	09:00AM-09:50AM	Parmerlee		\$50
	BI	112	11		General Botany Lab	0.00	ORI	109		M	12:30PM-04:20PM	Parmerlee		
*	BI	115	20		Principles Human Biology	4.00	ORI	211	X	M	06:00PM-06:50PM	Daggett		\$50
				211				X	W	06:00PM-07:50PM	Daggett			
					Principles Human Biology Lab	0.00	ORI	215		M	07:00PM-08:50PM	Daggett		
*	BI	220	10		Human Anatomy	4.00	ORI	215	X	MWF	08:00AM-08:50AM	Bell		\$50
*	BI	220	11		Human Anatomy	4.00	ORI	215	X	MWF	09:00AM-09:50AM	Bell		\$50
	BI	220	12		Human Anatomy Lab #1	0.00	ORI	215		TH	12:30PM-03:20PM	Bell		
	BI	220	13		Human Anatomy Lab #2	0.00	ORI	215		TH	03:30PM-06:20PM	Bell		
*	BI	221	10		Human Physiology	4.00	ORI	215		MWF	11:00AM-11:50AM	Bell	X	\$50
				X										
					Human Physiology Lab	0.00	ORI	215		T	12:30PM-03:20PM	Bell	X	
	BI	311	10		Cell Biology	3.00	ORI	207		MWF	11:00AM-11:50AM	Daggett	X	
	BI	312	10		Cell Biology Lab	1.00	ORI	214		T	01:00PM-03:50PM	Daggett	X	\$50
	BI	325	20		Pathological Physiology	4.00	ORI	205		TTH	06:00PM-07:45PM	Staff	X	
*	BI	350	10		Pathogenic Microbiology	5.00	ORI	207		TTH	11:00AM-12:15PM	Daggett	X	\$50
				X										
					Pathogenic Microbiology Lab #1	0.00	ORI	214		W	01:00PM-02:50PM	Daggett	X	
	BI	350	12		Pathogenic Microbiology Lab #2	0.00	ORI	214		TH	01:00PM-02:50PM	Daggett	X	
	BI	497	50		Biology Research	1-3					ARRANGED	Staff	X	\$50
	BI	499	50		Research & Seminar II	1.00					ARRANGED	Staff	X	

* Must take with a corresponding lab

BUSINESS

BU 110 C1		Understanding Computers: IBM	3.00	ORI	102		MW	09:00AM-10:15AM	Staff		
BU 110 C3		Understanding Computers: IBM	3.00	ORI	102		TTH	09:30AM-10:45AM	Kopp		



Being advised does not mean you are registered in any courses. You must register with the Registrar's Office in Blasco Hall, either in-person or by telephone.

Current and New Students

October 24, 1994
First day for current and new students to be advised.

November 22, 1994
Last day until January 9 for current students to be advised for Spring semester.

November 28-December 9, 1994
Additional Advising/Registration for new students.

January 4-5, 1995
Special days for new accepted students

January 9-20, 1995
Additional days for current and new students to be advised.

MBA Students

November 1-5, 1994
Advising/Registration for currently enrolled MBA students.

November 1-30, 1994
Advising/Registration for new MBA students (except 24-25)

IMPORTANT SPRING DATES

October 24, 1994
Advising Begins

November 14, 1994
First day of registration
10 a.m. - 5 p.m.

January 17, 1995
Day/Evening classes begin

January 28, 1995
Saturday classes begin

February 3, 1995
Weekend Intensives begin

COURSE/#	DAY/NIGHT	TITLE	CREDITS	BLOG	ROOM	MEETS CORE	DAYS	TIME	INSTRUCTOR	PRE-REQS	LAB FEE
8U 301 10		Legal Aspects of Business	3.00	WHI	508		TTH	09:30AM-10:45AM	Gibbs		
8U 310 20		Marketing	3.00	8OR	423		T	06:00PM-08:40PM	Staff	X	
8U 312 10		Consumer Behavior	3.00	WHI	506		TTH	01:00PM-02:15PM	Acker	X	
8U 321 10		Management	3.00	WHI	505		MW	09:00AM-10:15AM	Sanderson	X	
8U 322 10		Organiz Behavior & Oevelopment	3.00	WHI	505		F	10:00AM-12:40PM	Sanderson	X	\$6
8U 324 20		Advance Human Resource Mgmt	3.00	ORI	102		T	06:00PM-08:40PM	Sanderson	X	
8U 330 20		Finance	3.00	ORI	206		W	06:00PM-08:40PM	Gay	X	
8U 331 20		Investments	3.00	WHI	505		W	06:00PM-08:40PM	Staff	X	
8U 340 C5		Business Communications	3.00	ORI	207		M	06:00PM-08:40PM	Hetler	X	
8U 419 20		Current Issues in Marketing	3.00	WHI	505		TH	06:00PM-08:40PM	Acker	X	
8U 427 20		Procurement Management	3.00	ORI	207		W	06:00PM-08:40PM	Hetler	X	
8U 436 20		Adv Financial Management	3.00	ORI	212		TH	06:00PM-08:40PM	Gay	X	
8U 437 20		International Finance	3.00	8OR	420		T	06:00PM-08:40PM	Hustin	X	
8U 490 50		Directed Studies in Business	1-6					ARRANGED	Staff		
8U 495 50		Business Internship	1-6					ARRANGED	Staff		
8U 499 C1		Business Policy	3.00	WHI	506		MW	10:30AM-11:45AM	Horton	X	
8U 499 C5		Business Policy	3.00	WHI	506		TH	06:00PM-08:40PM	Horton	X	

GRADUATE COURSES IN BUSINESS

AC 501 25		Financial Accounting	3.00	8OR	424		M	06:00PM-08:40PM	Frede	X	
AC 652 10		Advanced Tax Accounting	3.00	WHI	505		TTH	11:00AM-12:15PM	Frede	X	
AC 675 20		Advanced Accounting Theory	3.00	WHI	507		M	06:00PM-08:40PM	Givens	X	
AC 690 50		Oiredted Study in Accounting	3.00					ARRANGED	Staff		
AC 698 50		Accounting Research	3.00					ARRANGED	Staff		
8U 501 25		Business Legislation	3.00	WHI	506		T	06:00PM-08:40PM	Gibbs		
8U 601 25		Business Govt and Society	3.00	8OR	401		T	06:00PM-08:40PM	Staff	X	
8U 610 25		Marketing Management	3.00	8OR	401		TH	06:00PM-08:40PM	Staff	X	
8U 615 25		Marketing Strategy	3.00	WHI	508		TH	06:00PM-08:40PM	Staff	X	
8U 617 25		Marketing Analysis	3.00	8OR	401		M	06:00PM-08:40PM	Homola	X	
8U 629 25		Current Issues in Management	3.00	8OR	401		W	06:00PM-08:40PM	Oolci	X	
8U 635 25		Financial Management II	3.00	8OR	402		M	06:00PM-08:40PM	Gay	X	
8U 636 20		Financial Management III	3.00	8OR	403		TH	06:00PM-08:40PM	Gay	X	
8U 637 20		International Finance	3.00	8OR	420		T	06:00PM-08:40PM	Husting	X	
8U 653 25		Human Resource Management I	3.00	8OR	420		M	06:00PM-08:40PM	Sanderson	X	
8U 664 25		Mgmt Information Systems	3.00	8OR	403		M	06:00PM-08:40PM	Peterson	X	
8U 667 20		Procurement Management	3.00	ORI	207		W	06:00PM-08:40PM	Hetler	X	
8U 672 . 25		Econ & Pol Context/Hlth Care	3.00	8OR	424		T	06:00PM-08:40PM	Staff	X	
8U 674 25		Current Issues/Health C.A.	3.00	8OR	420		W	06:00PM-08:40PM	Staff	X	
8U 690 50		Oiredted Study in Business	3.00					ARRANGE0	Staff		
8U 698 50		Business Research	3.00					ARRANGE0	Staff		
8U 699 25		Organization Policy & Strategy	3.00	WHI	507		W	06:00PM-08:40PM	Horton	X	\$30
EC 541 25		Quantitative Analysis	3.00	ORI	102		W	06:00PM-08:40PM	Applebaum	X	
EC 611 25		Aggregate Income Analysis	3.00	8OR	423		TH	06:00PM-08:40PM	Woodall	X	
EC 690 50		Oiredted Study in Economics	3.00					ARRANGED	Staff		
EC 698 50		Economic Research	3.00					ARRANGE0	Staff		

CHEMISTRY

CH 115 20		Molecules that Matter	3.00	ORI	206	X	TTH	06:00PM-07:15PM	Staff		
* CH 115 21		Molecules that Matter	4.00	ORI	206	X	TTH	06:00PM-07:15PM	Staff		\$50
CH 115 22		Molecules that Matter Lab	0.00	ORI	216		TH	07:30PM-09:20PM	Staff		
* CH 131 10		General Chemistry I	4.00	WHI	507	X	MWF	09:00AM-09:50AM	Sullivan	X	\$50
CH 131 11		General Chemistry I Lab	0.00	ORI	216		TH	12:30PM-03:30PM	Sullivan		
* CH 135 10		Intro to Organic/Biochem	4.00	ORI	102	X	MWF	08:00AM-08:50AM	Cleveland	X	\$50
* CH 135 11		Intro to Organic/Biochem	4.00	ORI	207	X	TTH	09:30AM-10:45AM	Cleveland	X	\$50
CH 135 12		Intro to Organic/Biochem Lab #1	0.00	ORI	213		M	02:00PM-03:50PM	Cleveland	X	
CH 135 13		Intro to Organic/Biochem Lab #2	0.00	ORI	213		T	12:30PM-02:20PM	Cleveland	X	
CH 135 14		Intro to Organic/Biochem Lab #3	0.00	ORI	213		W	12:30PM-02:20PM	Staff	X	
* CH 137 10		General Chemistry II	4.00	ORI	212		MWF	08:00AM-08:50AM	Seelbinder	X	\$50
CH 137 11		General Chemistry II Lab	0.00	ORI	216		T	02:00PM-04:50PM	Seelbinder	X	
* CH 217 10		Organic Chemistry II	5.00	ORI	211		MWF	10:00AM-10:50AM	Cleveland	X	\$50
CH 217 11		Organic Chemistry II Lab	0.00	ORI	213		TH	12:30PM-05:00PM	Cleveland	X	
CH 321 10		Instrumental Meth Analysis	5.00	ORI	211		TTH	09:30AM-10:45AM	Seelbinder	X	\$50
CH 321 11		Instrumental Meth Analysis Lab	0.00	ORI	108		W	12:30PM-06:20PM	Seelbinder	X	
CH 498 50		Chemistry Research	1-3					ARRANGE0	Staff	X	\$50
CH 499 10		Research & Seminar II	1.00	ORI	103		F	12:30PM-01:20PM	Staff	X	

*Must take with corresponding lab

COURSE/#	DAY/ NIGHT	TITLE	CREDITS	BLDG	ROOM	MEETS CORE	DAYS	TIME	INSTRUCTOR	PRE- REQS	LAB FEE
COMMUNICATION											
CO 110 10	☀	Fundamentals of Communication	3.00	DAL	820	X	MW	09:00AM-10:15AM	Boardman		
CO 110 11	☀	Fundamentals of Communication	3.00	DAL	800	X	TTH	11:00AM-12:15PM	Hamilton		
CO 110 12	☀	Fundamentals of Communication	3.00	OAL	820	X	TTH	09:30AM-10:45AM	Staff		
CO 110 13	☀	Fundamentals of Communication	3.00	DAL	800	X	MW	12:30PM-01:45PM	Iliff		
CO 110 20	☾	Fundamentals of Communication	3.00	DAL	820	X	T	06:00PM-08:40PM	Iliff		
CO 115 C1	☀	Introduction to Mass Media	3.00	ORI	103		TTH	09:30AM-10:45AM	Hamilton		
CO 125 C1	☀	Introduction to Journalism	3.00	ORI	104		TTH	01:00PM-02:15PM	Hamilton	X	
CO 211 C1	☀	Interpersonal Communication	3.00	DAL	800		MW	10:30AM-11:45AM	Boardman	X	
CO 213 40	☾ ☀	Persuasive Speaking (2/10-11, 3/10-11, 4/7-8)	3.00	ORI	207		F	06:00PM-10:00PM	Boardman		
				ORI	207		S	08:30AM-05:00PM		X	
CD 215 C5	☾	Media Writing	3.00	OAL	820		TH	06:00PM-08:40PM	Staff	X	
CO 301 44	☾ ☀	Communication Between Sexes (2/17-18)	1.00	ORI	211		F	06:00PM-10:00PM	Boardman		
				DRI	211		S	08:30AM-05:00PM			
CO 325 10	☀	Audio Production	3.00	DAL	800		MW	09:00AM-10:15AM	Wickern	X	\$40
CO 327 10	☀	Video Production	3.00	DAL	800		TTH	01:00PM-02:15PM	Wickern	X	\$40
CD 380 40	☾ ☀	The Creative Process (3/24-25)	1.00	ORI	206		F	06:00PM-10:00PM	Yehle		
				DRI	206		S	08:30AM-05:00PM			
CO 380 41	☾ ☀	Non-Verbal Communication (3/3-4)	1.00	DRI	207		F	06:00PM-10:00PM	Iliff		
				ORI	207		S	08:30AM-05:00PM			
CO 380 42	☾ ☀	Amer Culture & Films of 60s (2/24-25)	1.00	ORI	800		F	06:00PM-10:00PM	Hamilton		\$10
				DRI	800		S	08:30AM-05:00PM			
CD 385 50		Journalism Practicum	1.00					ARRANGED	Boardman	X	
CD 435 20	☾	Communication Campaigns	3.00	DAL	800		T	06:00PM-08:40PM	Yehle	X	
CO 485 50		Journalism Practicum	3.00					ARRANGED	Boardman	X	
CO 485 51		Video Production Practicum	3.00					ARRANGE0	Wickern	X	
CO 495 50		Internship	3.00					ARRANGED	Hamilton	X	

COMPUTER SCIENCE

CS 108 40	☾ ☀	Intro to MacIntosh Computer (2/24-25)	1.00	ORI	104		F	06:00PM-10:00PM	Staff		
				ORI	104		S	08:30AM-05:00PM			
CS 108 41	☾ ☀	Intro to MacIntosh Computer (4/21-22)	1.00	DRI	104		F	06:00PM-10:00PM	Staff		
				DRI	104		S	08:30AM-05:00PM			
CS 110 C1	☀	Understanding Computers: MAC	3.00	ORI	102		MW	10:30AM-11:45AM	Kopp		
CS 110 C2	☀	Understanding Computers: IBM	3.00	DRI	102		MW	09:00AM-10:15AM	Staff		
CS 110 C3	☀	Understanding Computers: IBM	3.00	ORI	102		TTH	09:30AM-10:45AM	Kopp		
CS 180 10	☀	Lotus	3.00	ORI	106		MW	12:30PM-01:45PM	Staff		
CS 180 20	☾	MacIntosh: Photoshop	3.00	ORI	104		M	06:00PM-08:40PM	Staff		\$25
CS 180 30	☀	WordPerfect (1/28, 2/4, 11, 18, 25, 3/4)	3.00	ORI	106		S	08:30AM-03:30PM	Staff		
CS 235 20	☾ ☾	COBOL II	3.00	ORI	102		M	06:00PM-08:40PM	Moran		
				ORI	106		M	06:00PM-08:40PM		X	
CS 271 20	☾	Macintosh Desktop Publishing	3.00	ORI	104		T	06:00PM-08:40PM	Lawlor		\$25
CS 320 20	☾ ☾	Programming in C	3.00	ORI	103		W	06:00PM-08:40PM	Staff		
				ORI	106		W	06:00PM-08:40PM		X	
CS 325 10	☀	Numerical Methods	3.00	DRI	206		TTH	09:30AM-10:45AM	Chiappari	X	
CS 380 20	☾ ☾	Visual Basics/Windows	3.00	DRI	103		T	06:00PM-08:40PM	Staff		
				ORI	106		T	06:00PM-08:40PM		X	

ECONOMICS

EC 101 30	☀	Personal Finance (1/28, 2/4, 11, 18, 25, 3/4)	3.00	ORI	205		S	08:30AM-03:00PM	Lash		
EC 201 C5	☾	Principles of Economics I	3.00	ORI	212	X	W	06:00PM-08:40PM	Shoenhair	X	
EC 202 C1	☀	Principles of Economics II	3.00	ORI	207	X	MW	09:00AM-10:15AM	Shoenhair	X	
EC 202 C5	☾	Principles of Economics II	3.00	WHI	506	X	M	06:00PM-08:40PM	Shoenhair	X	
EC 240 20	☾	Statistical Analysis	3.00	BOR	420		TH	06:00PM-08:40PM	Shoenhair	X	
EC 241 20	☾	Quantitative Analysis	3.00	WHI	508		M	06:00PM-08:40PM	Horton	X	
EC 490 50		Directed Studies in Economics	1-6					ARRANGED	Staff		

EDUCATION

EO 101 20	☾	Strategies for Acad Success	3.00	ORI	207		TH	06:00PM-08:40PM	Galbreath		
EO 205 10	☀	Human Growth/Developmt	3.00	HOD	704		TTH	02:30PM-03:45PM	Yeatman		
ED 210 40	☾ ☀	Physical Education for Elem (2/24-25, 3/24-25)	2.00	ORI	211		F	06:00PM-10:00PM	Welterman		
				ORI	211		S	08:30AM-05:00PM			
ED 220 10	☀	Foundations of Education	3.00	HOO	705		MW	10:30AM-11:45AM	Coburn		
EO 225 10	☀	Educational Psychology	3.00	HOO	704		TTH	04:00PM-05:15PM	Geer		
ED 225 30	☀	Educational Psychology (1/28, 2/11, 25, 3/11, 4/1, 22)	3.00	ORI	202		S	08:30AM-03:00PM	Staff		

REGISTRATION
SPRING
DATES

Being advised does not mean you are registered in any courses. You must register with the Registrar's Office in Blasco Hall, either in-person or by telephone.

November 14, 1994-
January 12, 1995
In-person registration (Blasco Hall)
10 a.m.-5 p.m. M-F

November 21, 1994-
January 6, 1995
Telephone Registration
10 a.m. - 5 p.m. M-F

January 9-12, 1995
In person registration
10 a.m.-6 p.m. M-TH

January 13, 1995
In-person registration
2-5 p.m. ONLY

January 17-19, 23, 1995
Day/Evening Late Registration
10 a.m.-6 p.m. T-TH, M.

January 20, 1995
Day/Evening Late Registration
10 a.m.-5 p.m. F

Class Cancellation is based on registration as of Janaury 12, 1995.

EMERGENCY
SCHOOL CLOSURE

Avila College provides local radio and television stations with up-to-date information regarding any emergency school closures. They are your best source of information during inclement weather.



Avila is as rewarding outside the classroom as inside. Avila's Student Affairs Division enhances the academic experience through a variety of offices, programs, and services.

CAREER SERVICES, located in lower Blasco Hall, sponsors job seeking, resume writing, and interview skill workshops.

COLLEGE SKILLS CENTER, located in lower Blasco Hall, helps with writing skills, test taking, note taking, tutoring and more.

STUDENT LIFE OFFICE at Avila supports over 20 organizations which sponsor activities such as social events, entertainment, speakers, trips, recreation, films, academic-related clubs, college newspaper, and student government.

SERVICE LEARNING OFFICE (VOLUNTEER OUTREACH), located in lower Blasco Hall, assists students in matching interests with community service opportunities and organizations.

AVILA'S RESIDENCE LIFE PROGRAM enables students to join a special "community of learners." Residential facilities consist of two modern air-conditioned residence halls. Each hall has twin bedrooms for 126 students, lounge facilities, study areas, cable T.V., kitchenettes, personal computers, and a baby grand piano.




AVILA'S ATHLETIC PROGRAM sponsors women's volleyball, basketball, softball, and soccer varsity teams and cheerleaders and sponsors men's soccer, basketball and baseball. Athletic events are free to Avila students, faculty, and staff who are also eligible for the intramural sports program.

PERSONAL COUNSELING is available at no charge to Avila Students. Contact the Student Resource Center (ext. 2266) for an appointment.

COURSE #	DAY/ NIGHT	TITLE	CREDITS	BLDG	ROOM	MEETS CORE	DAYS	TIME	INSTRUCTOR	PRE- REQS	LAB FEE
ED 235 10	☉	Psych of Exceptional Child	3.00	HDD	704		TTH	08:00AM-09:15AM	Staff		
ED 285 50	☉	Practicum-Elem (Requires 1 full day per week in classroom)	3.00	DRI	204		TH	04 00PM-05:00PM ARRANGED	Eschbacher	X	
ED 285 51	☉	Practicum-Sec (Requires 1 full day per week in classroom)	3.00	DRI	204		TH	04 00PM-05 00PM ARRANGED	Eschbacher	X X	
ED 285 52	☉	Practicum - 8D (Requires 1 full day per week in classroom)	3.00	DRI	204		TH	04 00PM-05:00PM ARRANGED	Eschbacher	X	
ED 285 53	☉	Practicum - LD (Requires 1 full day per week in classroom)	3.00	ORI	204		TH	04:00PM-05:00PM ARRANGED	Eschbacher	X	
ED 285 54	☉	Practicum - MH (Requires 1 full day per week in classroom)	3.00	ORI	204		TH	04.00PM-05 00PM ARRANGED	Eschbacher	X	
ED 285 55	☉	Practicum-TEXT (Requires 1 full day per week in classroom)	3.00	ORI	203		M	04:00PM-05 00PM ARRANGED	Staff	X	
ED 310 10	☉	Gen Mtds & Observ In Elem	4.00	HDD	704		MW	10:30AM-11:45AM	McCalley	X	
ED 315 10	☉	Gen Mtds & Observ in Sec	4 00	HOD	704		MW	12:30PM-01:45PM	McCalley	X	
ED 320 40	☾ ☉	Microcomputers In Education (2/3-4, 3/3-4, 4/7-8)	3.00	ORI ORI	104 104		F S	06:00PM-10:00PM 08:30AM-05:00PM	Lowery		\$10
ED 325 10	☉	Foundations of Rdg Instruction	3.00	HDD	705		TTH	09:30AM-10:45AM	McCalley		
ED 330 10	☉	Elementary Language Arts	3.00	HDD	704		MW	02:00PM-03:15PM	Staff		
ED 335 10	☉	Elem Social Studies Methods	2.00	HOD	704		F	10:00AM-11:40AM	Staff	X	
ED 340 20	☾	Elem Science Methods	2.00	HDD	704		M	06:00PM-07:40PM	Maddox	X	
ED 345 10	☉	Tests & Measurements	3.00	HOD	705		MW	12:30PM-01:45PM	Geer		
ED 355 10	☉	Mtds & Curr: Behavior Disorder	3.00	HOD	704		TTH	11:00AM-12:15PM	McCalley,	X	
ED 356 10	☉	Mtds & Curr: Learning Disability	3.00	HDD	704		TTH	01:00PM-02:15PM	Trumble	X	
ED 357 20	☾	Mtds & Curr: Mental Handicap	3.00	HDD	704		TH	06:00PM-08:40PM	Robinson	X	
ED 361 10	☉	Speech/Lang Prob Except Child	3.00	HDD	704		MW	03:30PM-04:45PM	Coburn,		
ED 363 10	☉	Educational Assessment	3.00	HDD	705		MW	02:00PM-03:15PM	Geer		\$45
ED 365 40	☾ ☉	Parent Confer for Teachers (2/17-18, 3/31-4/1)	2.00	DRI DRI	207 207		F S	06:00PM-10:00PM 08:30AM-05:00PM	Staff		
ED 370 10	☉	Assess & Remed Rdg Problems <i>Must take with ED 385</i>	3.00	HDD	705		MW	09:00AM-10:15AM	Miller	X	
ED 375 20	☾	Reading for Secondary Teachers	3.00	HDD	705		TH	06:00PM-08 40PM	Staff	X	
ED 380 41	☾ ☉	Teaching with Thematic Units (3/31-4/1)	1.00	DRI ORI	206 206		F S	06:00PM-10:00PM 08:30AM-05:00PM	Newport		
ED 385 10	☉	Reading Practicum <i>Must take with ED 370</i>	2.00	ORI	211		T	03:00PM-05 00PM	Staff	X	
ED 417 10	☉	Beh Mgmt Theory/Tech-Elem	3.00	HDD	705		F	10:00AM-12:40PM	Geer		
ED 419 10	☉	Beh Mgmt Theory/Tech-Sec	3.00	HDD	705		F	10:00AM-12:40PM	Geer		
ED 455 50		Special Methods-Art	2.00					ARRANGED	Chrisman		
ED 455 51		Special Methods-Biology	2.00					ARRANGED	Renwick,		
ED 455 52		Special Methods-Business	2.00					ARRANGED	Staff		
ED 455 53	☉	Special Methods-English	2.00	DRI	207		T	04:00PM-05:40PM	Borkowski		
ED 455 54		Special Methods-Social Studies	2.00					ARRANGED	Staff		
ED 495 1C	☉	Student Teaching-Elem (10 weeks)	8.00	DRI	206		TH	04:30PM-05:30PM ARRANGED	Sloan		\$90
ED 495 2C	☉	Student Teaching-Sec (10 weeks)	8.00	DRI	206		TH	04:30PM-05:30PM ARRANGED	Sloan		\$90
ED 495 3C	☉	Student Teaching-Elem (8 weeks)	8.00	DRI	206		TH	04:30PM-05:30PM ARRANGED	Sloan		\$72
ED 495 4C	☉	Student Teaching-Sec (8 weeks)	8.00	DRI	206		TH	04:30PM-05:30PM ARRANGED	Sloan		\$72
ED 495 5C	☉	Student Teaching-8D (8 weeks)	8.00	ORI	206		TH	04.30PM-05:30PM ARRANGED	Sloan		\$72
ED 495 6C	☉	Student Teaching-LD (8 weeks)	8.00	DRI	206		TH	04:30PM-05:30PM ARRANGED	Sloan		\$72
ED 495 7C	☉	Student Teaching-MH (8 weeks)	8.00	DRI	206		TH	04:30PM-05:30PM ARRANGED	Sloan		\$72
ED 498 50		Independent Research	3.00					ARRANGED	Eschbacher		

GRADUATE COURSES IN EDUCATION

ED 517 10	☉	Behavior Management - Elem	3.00	HDD	705		F	10:00AM-12:40PM	Geer		
ED 519 10	☉	Behavior Management - Sec	3.00	HDD	705		F	10:00AM-12:40PM	Geer		
ED 520 40	☾ ☉	Microcomputers In Education (2/3-4, 3/3-4, 4/7-8)	3.00	ORI DRI	104 104		F S	06:00PM-10:00PM 08:30AM-05:00PM	Lowery		\$10
ED 610 20	☾	Soc & Multicult Foun of Ed	3.00	HDD	705		T	07:00PM-09:30PM	Coburn		
ED 617 10	☉	Adv Behavioral Mgmt	3.00	HOD	705		T	04:00PM-06:30PM	McCalle		
ED 675 20	☾	Reading for Secondary Teachers	3.00	HDD	705		TH	06 00PM-08:40PM	Staff	X	
ED 680 40	☾ ☉	Issues in Educ Leadership (2/10-11)	1.00	DRI DRI	211 211		F S	06:00PM-10:00PM 08:30AM-05:00PM	Staff		

COURSE/#	DAY/ NIGHT	TITLE	CREDITS	BLDG	ROOM	MEETS CORE	DAYS	TIME	INSTRUCTOR	PRE- REQS	LAB FEE
ED 680 41	 	Teaching with Thematic Units (3/31-4/1)	1.00	ORI	206		F	06:00PM-10:00PM	Newport		
				ORI	206		S	08:30AM-05:00PM			
EO 699 10		Current Issues/Trends in Ed	3.00	HOO	710		T	04:00PM-06:30PM	Sloan		

ENGLISH

EN 95 10		Fundamentals of Writing	3.00	BOR	401		MWF	08:00AM-08:50AM	Staff		
EN 111 10	 	Composition I - IBM	3.00	ORI	106	X	T	11:00AM-12:15PM	Cervetti		
				ORI	205	X	TH	11:00AM-12:15PM			
EN 111 11	 	Composition I-IBM	3.00	ORI	106	X	T	08:00AM-09:15AM	Cervetti		
				ORI	205	X	TH	08:00AM-09:15AM			
EN 112 10		Composition II	3.00	BOR	403	X	MW	10:30AM-11:45AM	Staff	X	
EN 112 20		Composition II	3.00	BOR	424	X	TH	06:00PM-08:40PM	Staff	X	
EN 172 10		World Masterpieces II	3.00	BOR	401	X	MW	09:00AM-10:15AM	Adelsberger		
EN 231 20		Creative Writing	3.00	ORI	103		M	06:00PM-08:40PM	Staff		
EN 242 C1		American Writers II	3.00	BOR	401	X	MW	10:30AM-11:45AM	Scott		
EN 252 C1		British Writers II	3.00	BOR	401	X	TTH	01:00PM-02:15PM	Cervetti		
EN 271 C1		African-American Literature	3.00	BOR	401	X	MW	02:00PM-03:15PM	Cervetti		
EN 361 10		History/English Language	3.00	BOR	401		TTH	02:30PM-03:45PM	Staff		
EN 371 10		Shakespeare	3.00	BOR	401		MW	12:30PM-01:45PM	Scott		
EN 445 20		Hawthorne and Poe	3.00	ORI	103		TH	06:00PM-08:40PM	Scott	X	

FRENCH


FR 112 10		French II	3.00	WHI	506	X	MW	02:00PM-03:15PM	Toubes	X	
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FRESHMAN SEMINAR

Required for incoming, full-time freshmen

FS 101 10		Freshman Seminar	1.00	ORI	212		MW	12:30PM-01:45PM	Staff		
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






GERMAN

GE 112 10		German II	3.00	ORI	103	X	MW	09:00AM-10:15AM	Zobrist	X	
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GEOGRAPHY

GG 101 20		World Geography	3.00	ORI	202		T	06:00PM-08:40PM	Pinkerton		
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










GERONTOLOGICAL STUDY

GS 302 41	 	Communication with Aged (2/10-11)	1.00	ORI	212		F	06:00PM-10:00PM	Stucker		
				ORI	212		S	08:30AM-05:00PM			
GS 302 42	 	Group Processes & Aged (3/3-4)	1.00	ORI	212		F	06:00PM-10:00PM	Stucker		
				ORI	212		S	08:30AM-05:00PM			
GS 302 43	 	Advocacy for the Aged (4/7-8)	1.00	ORI	206		F	06:00PM-10:00PM	Stucker		
				ORI	206		S	08:30AM-05:00PM			
GS 302 44	 	Psychology of Aging (2/3-4, 3/24-25, 4/21-22)	3.00	ORI	207		F	06:00PM-10:00PM	Barry		
				ORI	207		S	08:30AM-05:00PM			

HEALTH

HE 111 20		Nutrition	2.00	ORI	101		TH	06:00PM-07:40PM	O'Connell		
HE 124 10		Medical Terminology	2.00	ORI	207		W	04:00PM-05:40PM	Staff		

HISTORY

HI 102 10		Western Civilization II	3.00	ORI	202	X	MW	09:00AM-10:15AM	Damoney		
HI 102 11		Western Civilization II	3.00	ORI	202	X	TTH	09:30AM-10:15AM	Cottrell		
HI 102 12		Western Civilization II	3.00	ORI	202	X	TTH	08:00AM-09:15AM	Damoney		
HI 102 20		Western Civilization II	3.00	ORI	202	X	W	06:00PM-08:40PM	Wegst		
HI 122 C1		American History II	3.00	ORI	202		MW	02:00PM-03:15PM	Schirmer		
HI 280 40	 	Minorities: In Slavery Times (2/10-11)	1.00	ORI	204		F	06:00PM-10:00PM	Schirmer		
				ORI	204		S	08:30AM-05:00PM			
HI 280 41	 	Minorities: AfroAm on Frontier (3/24-25)	1.00	ORI	204		F	06:00PM-10:00PM	Schirmer		
				ORI	204		S	08:30AM-05:00PM			
HI 280 42	 	Minorities: Race in Am Past (4/21-22)	1.00	ORI	204		F	06:00PM-10:00PM	Schirmer		
				ORI	204		S	08:30AM-05:00PM			
HI 322 10		Washington, Jefferson, Jackson	3.00	ORI	202		MW	10:30AM-11:45AM	Schirmer		

Student Affairs Continued

THE STUDENT LIFE

HANDBOOK is your source of all service and activity opportunities and policy statements. The Student Code of Conduct which governs all student behavior should be read by each applicant to the college. Handbooks are available from the Student Affairs and Student Life Offices in Marian Center.

HEALTH AND CHILD SERVICES

is located in lower Carondelet Hall, accessible through the tunnel from Marian Center. The office, staffed by a registered nurse, offers free health services to students, including minor illness/injury assessment and treatment, referrals to health care agencies or providers, student health insurance information and health counseling either on an individual basis or through group programs. Information about the child care center and Montessori school is also available from this office.

disABLED STUDENT SERVICES

of Avila College welcomes students with physical or mental challenges who can be successful learners and contributors to the college community. To apply for accommodation in your learning environment, (curricular or co-curricular) please complete a Request for Accommodation Form, available from the Student Affairs Office or New Student Development Office in Marian Center. The Vice President and Dean for Student Affairs welcomes questions, issues or concerns.

CAMPUS MINISTRY PROGRAM

views the development and exploration of spiritual values as an important part of the total experience at Avila and sponsors activities such as liturgical celebrations, interfaith services, social justice awareness, volunteer services, scripture and prayer groups, retreat experiences, and individual counseling and spiritual direction. All members of Avila community are invited to participate in campus ministry programs regardless of religious preference.



COMPUTERS

Macintosh Computers
Library
O'Rielly Hall, Room 104
IBM Personal Computers
Library
O'Rielly Hall, Room 106

Computer Center,
O'Rielly Hall, Rooms 104, 105, 106
8 a.m. - 9:45 p.m.
MTWTH
8 a.m. - 4:45 p.m.
F
8:30 a.m. - 5 p.m.
Saturday*

*Open only when weekend classes
are offered.

HOOLEY-BUNDSCHU
LIBRARY

8 a.m. - 11 p.m.
8 a.m. - 6 p.m.
11 a.m. - 6 p.m.
3 p.m. - 10 p.m.
MTWTH
Friday
Saturday
Sunday

CHILD CARE CENTER

Monday through Friday
7:30 a.m. - 5:30 p.m.

Hodes Education Center
Room 719
Children ages 2 1/2 through 6 (must
be toilet trained). Cost \$1.50 per hour
per child, \$1.00 each additional child
per family. See academic calendar for
closings. For further information, call
(816) 942-8400, ext. 2268 or 2276.

MONTESSORI SCHOOL

Hodes Education Center
Rooms 715 - 716
Schooling for children ages 3-6,
including kindergarten. Various
options in both full and half-day
sessions, between the hours of 9 a.m.
- 3 p.m. Certified Montessori teachers.
Closely follows academic calendar for

COURSE/#	DAY/ NIGHT	TITLE	CREDITS	BLDG	ROOM	MEETS CDRE	DAYS	TIME	INSTRUCTOR	PRE- REQS	LAB FEE
HI 352 10		Early Modern Europe to 1789	3.00	ORI	202		TTH	11:00AM-12:15PM	Cottrell		
HI 380 20		History of American West	3.00	ORI	202		M	06:00PM-08:40PM	Schirmer		
HI 498 50		History Research	1.00					ARRANGED	Coburn	X	
HI 499 10		Senior Thesis	2.00	ORI	203		TH	04:00PM-05:30PM	Schirmer	X	

LEGAL ASSISTANT

LG 232 20		Intro to Legal Research	3.00	ORI	206		M	06:00PM-08:40PM	Gibbs		
LG 430 20		Family Law	3.00	8OR	402		T	06:00PM-08:40PM	Romano		
LG 440 20		Real Estate Law	3.00	8OR	402		TH	06:00PM-08:40PM	Peoples		
LG 480 50		Legal Assistant Special Topics	1-3					ARRANGED	Gibbs		
LG 495 50		Legal Assistant Internship	1-6					ARRANGED	Gibbs		

MATHEMATICS

• MA 101 10		Basic Algebra	3.00	ORI	206		MWF	08:00AM-08:50AM	Chiappari	X	
• MA 101 11		Basic Algebra	3.00	ORI	205		MWF	12:30PM-01:20PM	Roy	X	
• MA 115 10		Finite Mathematics	4.00	ORI	206	X	MTWTH	01:00PM-01:50PM	Henkle	X	
• MA 120 10		College Algebra	3.00	ORI	206	X	MWF	11:00AM-11:50AM	Chiappari	X	
• MA 120 20		College Algebra	3.00	ORI	205	X	MW	06:00PM-07:15PM	Staff	X	
MA 121 10		Trigonometry	3.00	ORI	205		TTH	09:30AM-10:45AM	Staff	X	
• MA 155 10		Elementary Probability/Statistics	3.00	WHI	507		TTH	08:00AM-09:15AM	Henkle	X	
MA 225 10		Calculus/Analytic Geometry II	5.00	WHI	507		MTWTHF	11:00AM-11:50AM	Henkle	X	
MA 306 10		Meth in Math for Elem Teachers	3.00	HOO	704		MWF	09:00AM-09:50AM	Tassone	X	
MA 306 11		Meth in Math for Elem Teachers	3.00	HOO	704		TTH	09:30AM-10:45AM	Tassone	X	
MA 325 10		Numerical Methods	3.00	ORI	206		TTH	09:30AM-10:45AM	Chiappari	X	
MA 370 10		Abstract Algebra	3.00	ORI	206		MWF	10:00AM-10:50AM	Chiappari	X	

* The math placement test must be taken at Avila to determine which course meets the student's needs.

MEDICAL TECHNOLOGY

MT 380 50		Special Topics Clin Lab Science	1-3				ARRANGED	Staff	X	
MT 401 10		Phlebotomy/Pathologic Anatomy	1.00		O/C			Garcia	X	
MT 402 10		Method Oevelopment & Eval	1.00		O/C			Schupbach	X	
MT 403 10		Clinical Chemistry	6.00		O/C			Orees	X	
MT 404 10		Clinical Microbiology	8.00		O/C			Goodwin	X	
MT 405 10		Clinical Hematology	4.00		O/C			Kayanan	X	
MT 406 10		Diagnostic Immunology	3.00		O/C			Gerhardt	X	
MT 407 10		Immunohematology I	3.00		O/C			Patterson	X	
MT 408 10		Hemostasis	2.00		O/C			Johnson	X	
MT 409 10		Urinalysis	1.00		O/C			Russ	X	
MT 410 10		Immunohematology II	1.00		O/C			Kawolski	X	
MT 411 50		Medical Technology Seminar I	1.00				ARRANGED	Hostetler	X	
MT 412 10		Medical Technology Seminar II	2.00		O/C			Hostetler	X	
MT 413 10		Medical Technology Seminar III	2.00		O/C			Hostetler	X	
MT 485 10		Speciality Prac Clin Lab Science	1-3		O/C			Staff	X	
MT 487 10		Adv Practicum Clin Lab Science	1-3		O/C			Staff	X	

MUSIC

MU 110 20		Music Appreciation	3.00	8OR	403	X	T	06:00PM-08:40PM	Larson		
MU 151 10		College Choir	1.00	8OR	318		TTH	01:00PM-02:15PM	Rudzinski		
• MU 272 10		Music Theory II	4.00	8OR	307		MWF	11:00AM-11:50AM	Hukill	X	
MU 272 11		Music Theory Lab	0.00	8OR	307		TTH	11:00AM-11:50AM	Hukill	X	
MU 281 10		Classical Gold (Romanticism)	3.00	8OR	403	X	MW	09:00AM-10:15AM	Hukill		
MU 305 10		Music for the Elem School	2.00	8OR	423		T	04:00PM-05:50PM	Newcomb		
MU 398 50		Junior Recital	2.00					ARRANGED	Staff		
MU 498 50		Senior Recital	2.00					ARRANGED	Staff		

* Must take with corresponding lab

NATURAL SCIENCE

NS 231 10		Descriptive Meteorology	3.00	ORI	212	X	TTH	12:30PM-01:45PM	Seelbinder		
NS 250 10		Astronomy	3.00	ORI	212	X	TTH	09:30AM-10:45AM	Anderson		

NURSING

NU 201 C1		Adapt:Concept Approach	4.00	8OR	424		T	09:30AM-11:50AM	Boen		\$25
NU 201 C2		Adapt:Concept Approach	4.00	BOR	424		TH	09:30AM-11:50AM	Boen		\$25
NU 201 C3		Adapt: NLRC	0.00	BOR	424		T	01:00PM-02:50PM	Boen		\$25

COURSE/#	DAY/ NIGHT	TITLE	CREDITS	BLOG	ROOM	MEETS CORE	DAYS	TIME	INSTRUCTOR	PRE- REQS	LAB FEE
NU 201 C4	☀	Adapt: NLRC	0.00	8OR	424		TH	01:00PM-02:50PM	Boen		
NU 202 10		Adapt: Conceptual Approach Nur	3.00	TBA					Patzel		\$25
NU 462 10	☀	Research Process in Nursing	2.00	8OR	423		T	01:00PM-02:50PM	Fetsch	X	\$25
NU 464 10	☀	Major Health Problems (1/17-3/10) <i>Concurrent with NU 466 10 or 11</i>	5.00	8DR	423		MT WTHF	09:00AM-11:50AM ARRANGED	Ahlistrom	X	\$65
NU 464 11	☀	Major Health Problems (3/20-5/12) <i>Concurrent with NU 466 12 or 13</i>	5.00	8DR	423		MT WTHF	09:00AM-11:50AM ARRANGED	Ahlistrom	X	\$65
NU 466 10	☀	Maternity NU Childbearing (3/20-5/12) <i>Concurrent with NU 464 10</i>	6.00	8OR O/C	420		MT WTH	09:00AM-11:50AM 07:00AM-01:00PM	Duthie	X	\$65
NU 466 11	☀ ☀	Maternity NU Childbearing (3/20-5/12) <i>Concurrent with NU 464 10</i>	6.00	8DR D/C	420		MT THF	09:00AM-11:50AM 01:00PM-05:00PM	Duthie	X	\$65
NU 466 12	☀	Maternity NU Childbearing (1/17-3/10) <i>Concurrent with NU 464 11</i>	6.00	8OR D/C	420		MT WTH	09:00AM-11:50AM 07:00AM-01:00PM	Duthie	X	\$65
NU 466 13	☀ ☀	Maternity NU Childbearing (1/17-3/10) <i>Concurrent with NU 464 11</i>	6.00	8OR O/C	420		MT THF	09:00AM-11:50AM 01:00PM-05:00PM	Duthie	X	\$65
NU 482 10	☀	Trends in Nursing	1.00	8DR	403		M	08:00AM-08:50AM	Fetsch	X	\$25
NU 483 10	☀	Community Health Nursing <i>Concurrent with NU 484</i>	6.00	8DR O/C	424		MF TWTH	09:00AM-11:50AM ARRANGED	Patzel	X	\$65
NU 484 10	☀	Mgmt Process in Nursing <i>Concurrent with NU 483</i>	6.00	8OR O/C	424		MF TWTH	09:00AM-11:50AM ARRANGED	Hinds	X	\$65

PHYSICS

* PH 232 10	☀ ☀	General Physics II	5.00	DRI DRI	212 103		MWF M	09:00AM-09:50AM 01:30PM-02:20PM	Anderson Anderson	X	\$50
PH 232 11	☀	General Physics II Lab	0.00	DRI	108		M	02:30PM-05:20PM	Anderson	X	

*Must take with corresponding lab

PHILOSOPHY

PL 111 C1	☀	Intro to Philosophy	3.00	8DR	424	X	MWF	08:00AM-08:50AM	Stuckel		
PL 111 C2	☀	Intro to Philosophy	3.00	DAL	800	X	TTH	09:30AM-10:45AM	Stuckel		
PL 221 10	☀	The Existence of God	3.00	8DR	402	X	MW	02:00PM-03:15PM	Hynes		
PL 255 20	☾	Ethics	3.00	ORI	204	X	T	06:00PM-08:40PM	Lubert		
PL 255 30	☀	Ethics (2/4, 18, 3/4, 25, 4/8, 29)	3.00	DRI	202	X	S	08:30AM-03:00PM	Turner		
PL 255 C1	☀	Ethics	3.00	8OR	403	X	T	08:00AM-09:15AM	Stuckel		
PL 311 10	☀	Existentialism	3.00	8OR	402	X	MW	12:30PM-01:45PM	Stuckel		

POLITICAL SCIENCE

PS 120 10	☀	American National Government	3.00	DRI	204	X	MW	09:00AM-10:15AM	Theis		
PS 120 11	☀	American National Government	3.00	ORI	204	X	TTH	01:00PM-02:15PM	Theis		
PS 220 40	☾ ☀	State and Local Politics (2/3-4, 3/3-4, 3/31-4/1)	3.00	ORI ORI	204 204	X	F S	06:00PM-10:00PM 08:30AM-05:00PM	Staff		
PS 230 20	☾	Quantitative Methods	3.00	ORI	212		T	06:00PM-08:40PM	Wissmann	X	
PS 232 20	☾	Intro to Legal Research	3.00	ORI	206		M	06:00PM-08:40PM	Gibbs		
PS 320 10	☀	Public Policy	3.00	ORI	212		MW	12:30PM-01:45PM	Staff		
PS 340 20	☾	Comparative Politics	3.00	ORI	204		W	06:00PM-08:40PM	Theis		
PS 345 20	☾	Intro to Litigation	3.00	ORI	204		TH	06:00PM-08:40PM	Staff		
PS 380 50		Mock Trial	1.00					ARRANGED	Theis		
PS 422 10	☀	Elections & Voting Behavior	3.00	WHI	505		TTH	09:30AM-10:45AM	Theis		

PSYCHOLOGY

PY 101 C1	☀	General Psychology	3.00	ORI	203	X	TTH	09:30AM-10:45AM	Yeatman		
PY 101 C2	☀	General Psychology	3.00	HOD	705	X	MW	03:30PM-04:45PM	Bogart		
PY 201 10	☀	Theories of Personality	3.00	WHI	506		MW	09:00AM-10:15AM	Yeatman	X	
PY 205 10	☀	Human Growth/Development	3.00	HDD	704	X	TTH	02:30PM-03:45PM	Yeatman	X	
PY 220 20	☾	Child and Adolescent Psychology	3.00	HOD	704	X	W	06:00PM-08:40PM	Staff	X	
PY 225 10	☀	Educational Psychology	3.00	HOD	704	X	TTH	04:00PM-05:15PM	Geer		
PY 225 30	☀	Educational Psychology (1/28, 2/11, 25, 3/11, 4/1, 22)	3.00	ORI	202	X	S	08:30AM-03:00PM	Staff		
PY 230 20	☾	Quantitative Methods	3.00	ORI	212		T	06:00PM-08:40PM	Wissmann	X	

DINING HALL

M-F	7:30 a.m.-9 a.m. <i>Breakfast</i>
M-F	11:30 a.m.-1 p.m. <i>Lunch</i>
M-TH	5 p.m.-6:15 p.m. <i>Dinner</i>
F	5 p.m.-6 p.m. <i>Dinner</i>
Saturday	8 a.m.-9 a.m. <i>Breakfast</i> 12 a.m.-1 p.m. <i>Lunch</i> 5 p.m.-6 p.m. <i>Dinner</i>
Sunday	8 a.m.-9 a.m. <i>Continental Breakfast</i> 11 a.m.-1 p.m. <i>Brunch</i> 5 p.m.-6 p.m. <i>Dinner</i>

SNACK BAR

M-TH	7:30 a.m.-8 p.m.
F	7:30 a.m.-2 p.m.

BOOKSTORE HOURS

Spring 1995 Schedule (Marian Center)

January 3-6.....	10 a.m.-5 p.m.
January 9-12.....	10 a.m.-6 p.m.
January 13	10 a.m.-5 p.m.
January 16	Closed
January 17-19	8:30 a.m.-6 p.m.
Janaury 20	8:30 a.m.-4 p.m.
Janaury 23-26	8:30 a.m.-6 p.m.
January 27	8:30 a.m.-4 p.m.
January 30 thru semester	
Mon., Wed	8:30 a.m.-6 p.m.
Tues., Thurs., Fri	8:30 a.m.-4 p.m.

Book Return Policy

If a student drops or changes a course, the text may be returned under the conditions below:

1. Return must be accompanied by register receipt, change of class sheet or withdrawal slip from Registrar's Office.
2. Books must be in absolutely new condition.
3. Any marks or name in book makes it a used book and only 50 percent of the new price will be paid.
4. Returns for full credit are allowed within the first 3 weeks of each semester. After 3 weeks, the book will be bought back at the Used Book Company price.

Books are bought back during the entire school year except for the first two weeks of the fall and spring semesters.



Courses at Avila College may be taken for Continuing Education Units (CEU) on a space-available basis. No academic credit is awarded and, therefore, students are not required to meet the admission requirements of the College. A stipulation of the continuing education option is mandatory class attendance. The level of class participation for continuing education is determined by the individual instructor. A certificate from Avila College will be awarded to those who have met the continuing education requirements of the course. A transcript for the student is available through the National Registry for Continuing Education, a service of the American College Testing Program.

Enrollment in a lower-division course on the Continuing Education option requires the appropriate pre-requisites but does not require departmental approval. Enrollment in an upper-division course on the Continuing Education option must have the approval of the department offering the course. A signature from a departmental representative is required.

Enrollment in this option must take place at the regular walk-in registration times; payment must be made at that time. Registration by mail or telephone is not available for this option.

Area Exchange – full-time students from participating institutions are welcome to take courses at Avila College. Students must bring the Area Exchange Form from their home institution to the Registrar's Office in order to register.

Accepted Non-Degree Students – students who wish to take more than 9 credit hours but who are not seeking a degree at Avila College must begin the admission process in the Office of Admission.

COURSE/#	DAY/NIGHT	TITLE	CREDITS	BLDG	ROOM	MEETS CORE	DAYS	TIME	INSTRUCTOR	PRE REQS	LAB FEE
PY 231 10		Computer Applications	3.00	DRI	102		F	10:00AM-12:40PM	Wissmann	X	
PY 235 10		Psych of the Exceptional Child	3.00	HDD	704		TTH	08:00AM-09 15AM	Staff		
PY 302 44		Psychology of Aging (2/3-4, 3/24-25, 4/21-22)	3.00	DRI	207		F	06:00PM-10:00PM	Barry		
				DRI	207		S	08:30AM-05:00PM			
PY 310 10		Abnormal Psychology	3.00	ORI	205		MW	02:00PM-03 15PM	Staff	X	
PY 310 30		Abnormal Psychology (1/28, 2/4, 11, 18, 25, 3/4)	3.00	ORI	205		S	08:30AM-03:00PM	Staff	X	
PY 316 20		Social Psychology	3.00	DRI	212	X	M	06:00PM-08:40PM	Neuman	X	
PY 320 10		Current Trends in Psychotherapy	3.00	BOR	403		TTH	09:30AM-10:45AM	Staff	X	
PY 335 C1		Experimental Psychology	3.00	HOD	705		TTH	02:30PM-03:45PM	Bogart	X	
PY 380 41		Non-Verbal Communication (3/3-4)	1.00	DRI	207		F	06:00PM-10:00PM	Iliff		
				DRI	207		S	08:30AM-05:00PM			
PY 381 10		Characteristics of Troubled Youth	3.00	ORI	211		MW	03:30PM-04:45PM	Staff	X	
PY 390 50		Directed Study	1-3					ARRANGED	Yeatman	X	
PY 390 51		Directed Study	1-3					ARRANGED	Bogart	X	
PY 485 50		Practicum in Psychology	1-3					ARRANGED	Yeatman	X	
PY 485 51		Practicum in Psychology	1-3					ARRANGED	Bogart	X	
PY 498 C1		Independent Research	3.00	HOD	710		W	01:00PM-01:50PM	Yeatman	X	\$15

GRADUATE COURSES IN PSYCHOLOGY

PY 620 20		Family Systems	3.00	HDD	705		W	06:00PM-08:40PM	Millard	X	
PY 625 20		Research Design	3.00	HOD	704		T	06:00PM-08:40PM	Yeatman	X	
PY 630 20		Intro to Professional Counseling	3.00	HOD	705		M	06:00PM-08:40PM	Bogart	X	
PY 645 20		Personality Assessment	3.00	DRI	211		TH	06:00PM-08:40PM	Staff	X	
PY 690 51		Directed Study	1-3					ARRANGED	Yeatman		
PY 690 52		Directed Study	1-3					ARRANGED	Bogart		
PY 695 10		Internship	1-6	HDD	710		W	04:00PM-05:00PM	Millard	X	
PY 699 20		Seminar in Abnormal Behavior	3.00	ORI	211		T	06:00PM-08:40PM	Bogart	X	

RADIOLOGIC TECHNOLOGY





RT 451 10		Intro to Radiologic Science	3.00	ORI	111		TTH	02:15PM-03:30PM	Whisler		
RT 452 10		Radiographic Procedures I	3.00	DRI	111		TWTH	12:15PM-01:05PM	Urbanski	X	
RT 452 11		Radiographic Procedures Lab	0.00	ORI	111		W	01:15PM-02:05PM	Urbanski	X	
RT 453 10		Radiographic Procedures II	3.00	ORI	111		TTH	09:30AM-10:45AM	Urbanski	X	
RT 453 11		Radiographic Procedures II Lab	0.00	DRI	111		T	01:15PM-02:05PM	Urbanski	X	
RT 454 10		Radiologic Science I	3.00	DRI	111		TTH	08:00AM-09:15AM	Anderson	X	
RT 458 10		Radiographic Procedures IV	2.00	ORI	103		T	01:00PM-02:40PM	Staff	X	
RT 459 20		Radiographic Biology & Protection	3.00	ORI	111		T	06:00PM-08:40PM	Staff	X	
RT 460 50		Clinical Education I	3.00	D/C O/C			MF	07:00AM-03:30PM	Staff		
							W	07:00AM-11:00AM	Whisler		\$25
RT 463 50		Clinical Education IV	5.00					ARRANGED	Whisler/Staff		\$25
RT 470 50		Intro to Radiation Therapy	2.00					ARRANGED	Troutwine		\$25
RT 471 50		Radiation Therapy Physics I	3.00					ARRANGED	Staff		\$25
RT 472 50		Clinical Oncology I	2.00					ARRANGED	Troutwine		\$25
RT 473 50		Clinical Ed Therapy	4.00					ARRANGED	Troutwine		\$25
RT 480 50		Special Procedure Topics	2.00					ARRANGED	Staff		
RT 485 50		Teachng Practicum in Rad Tech	2.00					ARRANGED	Urbanski		
RT 486 50		Clinical Prac in Spec Proc	3.00					ARRANGED	Urbanski	X	
RT 488 10		Rad Curriculum Review	2.00	ORI	111		W	09:00AM-10:50AM	Urbanski	X	
RT 490 50		Dir Studies in Radiolgy Mgmt	3.00					ARRANGED	Urbanski	X	
RT 492 50		Ed Admin in Radiologic Tech	2.00					ARRANGED	Urbanski	X	

SOCIOLOGY














SO 101 C1		Introduction to Sociology	3.00	ORI	204	X	MW	10:30AM-11:45AM	Wissmann		
SO 101 C2		Introduction to Sociology	3.00	ORI	204	X	TTH	08:00AM-09:15AM	Wissmann		
SO 211 10		Marriage & The Family	3.00	ORI	212	X	TTH	11:00AM-12:15PM	Staff		
SO 230 20		Quantitative Methods	3.00	ORI	212		T	06:00PM-08:40PM	Wissmann	X	
SO 231 10		Computer Applications	3.00	ORI	102		F	10:00AM-12:40PM	Wissmann	X	
SO 301 40		Women & Work: Housework (2/3-4)	1.00	ORI	212	X	F	06:00PM-10:00PM	Wissmann		
				ORI	212	X	S	08:30AM-05:00PM			
SO 301 41		Women & Work: Professions (3/10-11)	1.00	DRI	212	X	F	06:00PM-10:00PM	Neuman		
				ORI	212	X	S	08:30AM-05:00PM			
SO 301 42		Women & Work: Leaders (4/7-8)	1.00	ORI	212	X	F	06:00PM-10:00PM	Neuman		
				DRI	212	X	S	08:30AM-05:00PM			
SD 316 20		Social Psychology	3.00	ORI	212	X	M	06:00PM-08:40PM	Neuman	X	
SO 363 20		Juvenile Delinquency	3.00	ORI	202	X	TH	06:00PM-08:40PM	Staff		
SO 390 50		Directed Studies: Community	3.00					ARRANGED	Neuman	X	
SD 495 50		Internship	3.00					ARRANGED	Wissmann	X	

COURSE/#	DAY/ NIGHT	TITLE	CREDITS	BLOG	ROOM	MEETS CORE	DAYS	TIME	INSTRUCTOR	PRE- REQS	LAB FEE
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










SPANISH

SP 111 10		Spanish I	3.00	DRI	202	X	TTH	01:00PM-02:15PM	Staff		
SP 112 10		Spanish II	3.00	DRI	211	X	MWF	08:00AM-08:50AM	Staff	X	
SP 112 11		Spanish II	3.00	DRI	211	X	TTH	11:00AM-12:15PM	Staff	X	
SP 112 20		Spanish II	3.00	ORI	203	X	TTH	06:00PM-07:15PM	Staff	X	












SOCIAL WORK

SW 215 10		Social Welfare	2.00	DRI	212		MW	10:30AM-11:20AM	Haynie		
SW 280 50		Volunteer Experience	1.00					ARRANGED	Haynie		
SW 302 41		Communication with Aged (2/10-11)	1.00	DRI	212		F	06:00PM-10:00PM	Stucker		
				ORI	212		S	08:30AM-05:00PM			
SW 302 42		Group Processes & Aged (3/3-4)	1.00	DRI	212		F	06:00PM-10:00PM	Stucker		
				DRI	212		S	08:30AM-05:00PM			
SW 302 43		Advocacy for the Aged (4/7-8)	1.00	DRI	206		F	06:00PM-10:00PM	Stucker		
				DRI	206		S	08:30AM-05:00PM			
SW 452 10		Hum Behav in the Soc Env II	3.00	WHI	505		MW	01:00PM-02:15PM	Anderson	X	
SW 461 10		Social Work Practice I	3.00	DRI	207		MW	04:00PM-05:15PM	Anderson	X	
SW 463 10		Social Work Practice III	3.00	ORI	205		T	01:00PM-03:10PM	Haynie	X	
SW 465 10		Social Legislation & Policies	3.00	ORI	211		T	01:00PM-02:15PM	Anderson	X	
				DRI	211		TH	03:00PM-05:40PM			
SW 496 50		Field Instruction II	5.00					ARRANGED	Anderson/Haynie	X	
SW 499 10		Field Seminar	1.00	DRI	211		TH	12:30PM-02:30PM	Anderson/Haynie	X	









THEOLOGY

TH 111 10		Intro to Theology	3.00	WHI	508	X	MW	10:30AM-11:45AM	Hynes		
TH 111 11		Intro to Theology	3.00	BOR	424	X	MW	03:30PM-04:45PM	Hynes		
TH 113 C1		Intro to New Testament	3.00	BDR	403	X	TTH	11:00AM-12:15PM	McGlone		
TH 113 C2		Intro to New Testament	3.00	BOR	424	X	W	06:00PM-08:40PM	McGlone		
TH 117 40		World Religions (2/17-18, 3/10-11, 4/7-8)	3.00	ORI	204	X	F	06:00PM-10:00PM	Hynes		
				ORI	204	X	S	08:30AM-05:00PM			
TH 221 10		The Existence of God	3.00	BOR	402	X	MW	02:00PM-03:15PM	Hynes		
TH 227 40		Jesus the Christ (2/3-4, 3/3-4, 4/7-8)	3.00	ORI	211	X	F	06:00PM-10:00PM	McGlone		
				ORI	211	X	S	08:30AM-05:00PM			
TH 233 10		U.S. Christian Heritage	3.00	BOR	403	X	TTH	02:30PM-03:45PM	McGlone		
TH 373 40		Prayer (3/31-4/1)	1.00	DRI	211		F	06:00PM-10:00PM	Stuckel		
				ORI	211		S	08:30AM-05:00PM			

THEATER

TR 115 10		Movement for the Stage	2.00	HOD	714		TTH	04:00PM-05:15PM	Ade		
TR 221 10		Fencing, Foil I	2.00	HDD	714		TTH	11:00AM-12:15PM	Staff		
TR 253 10		Lighting I	3.00	ORI	204		TTH	09:30AM-10:45AM	Bush		
TR 253 11		Lighting I Lab	0.00						Bush		
TR 255 10		Costume Tech/Design	3.00	GOP			MWF	09:00AM-09:50AM	Bush		
TR 272 10		Principles of Scene Work	3.00	HDD	714		MWF	09:00AM-09:50AM	Gould	X	
TR 324 10		Hist and Lit of the Theater II	3.00	ORI	211	X	MWF	11:00AM-11:50AM	Gould		
TR 377 10		Auditioning Techniques	3.00	HOD	714		TTH	02:30PM-03:45PM	Ade	X	
TR 380 10		Computer Drafting	3.00	ORI	104		TTH	11:00AM-12:15PM	Bush		
TR 457 50		Advanced Design Project	3.00					ARRANGED	Bush	X	
TR 463 10		Advanced Directing	3.00	BOR	424		MWF	01:00PM-01:50PM	Baker	X	
TR 472 10		Advanced Acting	3.00	HOD	714		MWF	10:00AM-10:50AM	Gould	X	
TR 474 10		Acting/The Individual	3.00	HOD	714		TTH	09:30AM-10:45AM	Baker	X	
TR 495 50		Internship	3.00					ARRANGED	Baker	X	
TR 499 50		Senior Project	3.00					ARRANGED	Staff	X	

WOMEN’S STUDIES

WS 301 40		Women & Work: Housework (2/3-4)	1.00	DRI	212		F	06:00PM-10:00PM	Wissmann		
				ORI	212		S	08:30AM-05:00PM			
WS 301 41		Women & Work: Professions (3/10-11)	1.00	DRI	212		F	06:00PM-10:00PM	Neuman		
				ORI	212		S	08:30AM-05:00PM			
WS 301 42		Women & Work: Leaders (4/7-8)	1.00	ORI	212		F	06:00PM-10:00PM	Neuman		
				ORI	212		S	08:30AM-05:00PM			
WS 301 44		Communication Between Sexes (2/17-18)	1.00	ORI	211		F	06:00PM-10:00PM	Boardman		
				ORI	211		S	08:30AM-05:00PM			

EVENING & SATURDAY CLASSES

WHY HAVE EVENING AND SATURDAY SESSIONS?

We understand that not everyone can attend classes during the daytime. The Evening/Saturday Sessions are designed for people who find those time slots convenient for learning and study because of job and family responsibilities.

The Evening/Saturday Sessions are for people of all ages, for people interested in a degree, for people pursuing a career. They are for personal growth. In other words, the Evening/Saturday Sessions are for all people who wish to take advantage of college classes.

EVENING/SATURDAY SERVICES

Students attending evening, weekend-intensive and Saturday classes have a number of services available to them; (1) the processing of registration, (2) the payment of bills (no cash) if students already know their balance, (3) obtaining various forms needed for academic purposes. The secretaries are available on the second floor of O'Reilly Hall:

M-Th from 5 p.m. to 8:45 p.m.

(beginning January 17)

Fridays 5:30 p.m. to 10 p.m.

(when there are Weekend Intensive Courses)

Saturdays from 8 a.m. to 5 p.m.

(when there are Weekend Intensive/Saturday Courses)

SPRING 1995 EVENING COURSES

Monday 6-8:40 PM - Starts January 23, 1995

COURSE#	TITLE	CREDITS	ROOM	MEETS CORE	PRE INSTRUCTOR	REOS	LAB FEE
AC 475	C5 Accounting Theory		3.00	507	Givens	X	
AC 501	25 Financial Accounting		3.00	424	Frede	X	
AC 675	20 Adv Accounting Theory		3.00	507	Givens	X	
AR 180	20 Macintosh: Photoshop		3.00	104	Staff		\$25
AR 221	20 Beginning Photography <i>Meets 06:00PM-10:00PM</i>		3.00	812	Mills		\$50
8U 340	C5 Business Communications		3.00	207	Hetler	X	
BU 617	25 Marketing Analysis		3.00	401	Homola	X	
8U 635	25 Financial Management II		3.00	402	Gay	X	
BU 653	25 Human Resource Management I		3.00	420	Sanderson	X	
BU 664	25 Mgmt Information Systems		3.00	403	Peterson	X	
CS 180	20 Macintosh: Photoshop		3.00	104	Staff		\$25
CS 235	20 COBOL II		3.00	102/106	Moran	X	
EC 202	C5 Principles of Economics II		3.00	506	X Shoenhair	X	
EC 241	20 Quantitative Analysis		3.00	508	Horton	X	
ED 340	20 Elem Science Methods <i>Meets 06:00PM-07:40PM</i>		2.00	704	Maddox	X	
EN 231	20 Creative Writing		3.00	103	Staff		
HI 380	20 History of American West		3.00	202	Schirmer		
LG 232	20 Intro to Legal Research		3.00	206	Gibbs		
PS 232	20 Intro to Legal Research		3.00	206	Gibbs		
PY 316	20 Social Psychology		3.00	212	X Neuman	X	
PY 630	20 Intro to Professional Counseling		3.00	705	Bogart	X	
SO 316	20 Social Psychology		3.00	212	X Neuman	X	

Monday and Wednesday - Starts January 18, 1995 (Wed)

AR 231	20 Beginning Ceramics <i>Meets MW 06:00PM-08:00PM</i>		3.00	813		Klapmeyer		\$50
BI 115	20 Principles Human Biology <i>Meets M 06:00PM-06:50PM and W 06:00PM-07:50PM. Must take lab BI 115 21.</i>		4.00	211	X	Daggett		\$50
BI 115	21 Principles Human Biology Lab <i>Meets M 07:00PM-08:50PM</i>		0.00	215		Daggett		
MA 120	20 College Algebra <i>Meets MW 06:00PM-07:15PM</i>		3.00	205	X	Staff	X	

Tuesday 6-8:40 PM - Starts January 17, 1995

AC 202	20 Principles of Accounting II		3.00	507		Staff	X	
AR 271	20 Macintosh: Desktop Publishing		3.00	104		Lawlor		\$25
8U 310	20 Marketing		3.00	423		Staff	X	
BU 324	20 Adv Human Resource Mgmt		3.00	102		Sanderson	X	
BU 437	20 International Finance		3.00	420		Husting	X	
BU 501	25 Business Legislation		3.00	506		Gibbs		
BU 601	25 Business Govt and Society		3.00	401		Staff	X	
8U 637	20 International Finance		3.00	420		Husting	X	
BU 672	25 Econ & Pol Context/Hlth Care		3.00	424		Staff	X	
CO 110	20 Fundamentals of Communication		3.00	820	X	Iliff		
CO 435	20 Communication Campaigns		3.00	800		Yehle	X	
CS 271	20 Macintosh Desktop Publishing		3.00	104		Lawlor		\$25
CS 380	20 Visual Basics/Windows		3.00	103/106		Staff	X	
ED 610	20 Soc & Multicult Foun of Ed <i>Meets 07:00PM-09:30PM</i>		3.00	705		Coburn		
GG 101	20 World Geography		3.00	202		Pinkerton		
LG 430	20 Family Law		3.00	402		Romano		
MU 110	20 Music Appreciation		3.00	403	X	Larson		
PL 255	20 Ethics		3.00	204	X	Lubert		
PS 230	20 Quantitative Methods		3.00	212		Wissmann	X	
PY 230	20 Quantitative Methods		3.00	212		Wissmann	X	
PY 625	20 Research Design		3.00	704		Yeatman	X	
PY 699	20 Seminar in Abnormal Behavior		3.00	211		Bogart	X	
RT 459	20 Radiation Biology & Protection		3.00	111		Staff	X	
SO 230	20 Quantitative Methods		3.00	212		Wissmann	X	

Tuesday and Thursday - Starts January 17, 1995

AR 332	20 Intermediate Ceramics <i>Meets TTH 06:00PM-08:00PM</i>		3.00	813		Klapmeyer	X	\$50
BI 325	20 Pathological Psychology <i>Meets TTH 06:00PM-07:45PM</i>		4.00	205		Staff		X
CH 115	20 Molecules that Matter <i>Meets TTH 06:00PM-07:15PM</i>		3.00	206		Staff		
CH 115	21 Molecules that Matter <i>Meets TTH 06:00PM-07:15PM. Must take corresponding lab CH 115-22.</i>		4.00	206		Staff		\$50
CH 115	22 Molecules that Matter Lab <i>Meets TH 07:30PM-09:20PM</i>		0.00	216		Staff		
SP 112	20 Spanish II <i>Meets 06:00PM-07:15PM</i>		3.00	203	X	Staff	X	

Wednesday 6-8:40 PM - Starts January 18, 1995

COURSE/#		TITLE	CREDITS	ROOM	MEETS CORE	INSTRUCTOR	PRE REQS	LAB FEE
AC	350	20	Managerial Accounting	3.00	508	Staff	X	
AC	362	20	Intermediate Accounting II	3.00	506	Frede	X	
AR	322	20	Intermediate Photography	3.00	B12	Mills	X	\$50
Meets 06:00PM-10:00PM								
BU	330	20	Finance	3.00	206	Gay	X	
BU	331	20	Investments	3.00	505	Staff	X	
BU	427	20	Procurement Management	3.00	207	Hetler	X	
BU	629	25	Current Issues in Management	3.00	401	Dolci	X	
BU	667	20	Procurement Management	3.00	207	Hetler	X	
BU	674	25	Current Issues/Health C.A.	3.00	420	Staff	X	
BU	699	25	Organization Policy & Strategy	3.00	507	Horton	X	\$30
CS	320	20	Programming in C	3.00	103/106	Staff	X	
EC	201	C5	Principles of Economics I	3.00	212	X	Shoenhair	X
EC	541	25	Quantitative Analysis	3.00	102	Applebaum	X	
HI	102	20	Western Civilization II	3.00	202	X	Wegst	
PS	340	20	Comparative Politics	3.00	204		Theis	
PY	220	20	Child and Adolescent Psych	3.00	704	X	Staff	X
PY	620	20	Family Systems	3.00	705		Millard	X

Thursday 6-8:40 PM - Starts January 19, 1995

BU	419	20	Current Issues in Marketing	3.00	505		Acker	X
BU	436	20	Adv Financial Management	3.00	212		Gay	X
BU	499	C5	Business Policy	3.00	506		Horton	X
BU	610	25	Marketing Management	3.00	401		Staff	X
BU	615	25	Marketing Strategy	3.00	508		Staff	X
BU	636	20	Financial Management III	3.00	403		Gay	X
CO	215	C5	Media Writing	3.00	820		Staff	X
EC	240	20	Statistical Analysis	3.00	420		Shoenhair	X
EC	611	25	Aggregate Income Analysis	3.00	423		Woodall	X
ED	101	20	Strategies for Acad. Success	3.00	207		Galbreath	
ED	357	20	Mtids & Curr: Mental Handicap	3.00	704		Robinson	X
ED	375	20	Reading for Secondary Teachers	3.00	705		Staff	X
ED	675	20	Reading for Secondary Teachers	3.00	705		Staff	X
EN	112	20	Composition II	3.00	424	X	Staff	X
EN	445	20	Hawthorne and Poe	3.00	103		Scott	X
HE	111	20	Nutrition	2.00	101		O'Connell	
Meets 06:00PM-07:40PM								
LG	440	20	Real Estate Law	3.00	402		Peoples	
PS	345	20	Intro to Litigation	3.00	204		Staff	
PY	645	20	Personality Assessment	3.00	211		Staff	X
SO	363	20	Juvenile Delinquency	3.00	202	X	Staff	

SPRING 1995 SATURDAY COURSES

Six Alternating Weeks meets - S 8:30a.m.-3:00p.m.

Last day to register - 1/28; Last day for "W" - 3/11.

January 28, February 11, 25 March 11, April 1, 22

COURSE/#		TITLE	CREDITS	ROOM	MEETS CORE	INSTRUCTOR	PRE REQS	LAB FEE
ED/PY	225	30	Educational Psychology	3.0	202	X for PY	Staff	

Last day to register - 2/4; Last day for "W" - 3/25.

February 4, 18, March 4, 25, April 8, 29

COURSE/#		TITLE	CREDITS	ROOM	MEETS CORE	INSTRUCTOR	PRE REQS	LAB FEE
PL	255	30	Ethics	3.0	202	X	Turner	

Six Consecutive Weeks meets - S 8:30a.m.-3:00pm

Last day to register - 1/28; Last day for "W" - 2/18.

January 28, February 4, 11, 18, 25, March 4

COURSE/#		TITLE	CREDITS	ROOM	MEETS CORE	INSTRUCTOR	PRE REQS	LAB FEE
CS	180	30	Word Perfect	3.0	106	Staff		
EC	101	30	Personal Finance	3.0	205	Lash		
PY	310	30	Abnormal Psychology	3.0	205	Staff	X	

SATURDAY COURSE POLICIES

1. The closing dates for registration and withdrawal are found in the class listings.
2. If you take any session of the six-week courses and intend to secure student loans, you must apply by December 31, 1994. This applies even if you are only taking a second-session six-week course.
3. If you withdraw from six-week classes, you are eligible for refunds under the following schedule:
 - a. complete refund if the withdrawal takes place before the start of the course.
 - b. 50 percent refund if the withdrawal takes place after the first meeting of the class.
 - c. no refund if the withdrawal takes place after the second meeting of the class.
 - d. Deferred payments plans are available only to you if you take the alternating six-week courses. They are not available if you take the consecutive six-week courses.
4. Students may withdraw from a six-week course with a grade of "W" up to and including the fourth meeting of the class.

SPRING WEEKEND INTENSIVE

WEEKEND INTENSIVE CLASS POLICIES

1. The closing date for registration in a weekend intensive course is one (1) week prior to the beginning of the course. Exceptions to this policy are at the discretion of the academic department.
2. You may withdraw from weekend intensive courses that meet one (1) weekend any time prior to the beginning of the courses.
3. You may withdraw from weekend intensive courses that meet on two (2) or more weekends any time prior to the second weekend of the course.
4. If you are a part-time student and you withdraw from a weekend intensive course before the beginning of the course, you will receive full tuition reimbursement.
5. If you withdraw after the first weekend (for weekend classes of 2 or 3 credit hours) but before the second weekend of the course you will receive 50 percent reimbursement for the course tuition.
6. If you are a full-time student and you withdraw from a weekend intensive course before the beginning of the course, you will receive tuition reimbursement as stated in the college catalog.
7. WEEKEND INTENSIVE COURSES REQUIRE READINGS PRIOR TO THE BEGINNING OF THE CLASS, AND STUDENTS ARE ORDINARILY TESTED ON THAT MATERIAL DURING THE FIRST EVENING OF CLASS. The reading assignments are available in either the library or the Social Science secretary's office (O'Rielly Hall). Reading assignments are ordinarily available no later than 10 days before class begins.
8. You are required to attend all sessions of a weekend intensive course. If you miss any part of the class, your final course grade may be reduced, possibly even to an "F." If you cannot attend all sessions, you should not enroll in a weekend intensive course or should withdraw from the class.

MEETS CORE:

A course with this designation (x) will be accepted for your core requirements. In order for one-hour courses listed to count for core requirements, three one-hour courses having the same department number must be taken. These three courses do not necessarily have to be taken in the same semester.

FEBRUARY 3-4

COURSE/#	TITLE	CREDITS	ROOM	MEETS CORE	INSTRUCTOR	PRE REQS	LAB FEE
ED 320/520 40	Microcomputers In Education (1 of 3) <i>An introduction to the educational uses of microcomputers including: CAI, programming in BASIC, word processing, record keeping, selection of software, and computer uses in the school.</i>	3.00	104		Lowery		\$10
GS/PY 302 44	Psychology of Aging (1 of 3) <i>Study of the psychological changes and adjustments necessitated by aging. Changes in cognition, role and personality reflecting and research on aging</i>	3.00	207		Barry		
PS 220 40	State & Local Politics (1 of 3) <i>The relationship that exists in and between state and local governments. Powers of governors and mayors, forms of governments, and timely issues explored. Regional politics and future scenarios analyzed.</i>	3.00	204	X	Staff		
SO/WS 301 40	Women & Work: Housework <i>This course examines work in a special setting, the home. Topics include the division of labor in the home, differences between housework and other types of fulltime employment, and alternative forms of housework.</i>	1.00	212	X for SO	Wissmann		
TH 227 40	Jesus the Christ (1 of 3) <i>Christianity's image of Jesus, the Christ, including the first Christian communities, the teachings of the early church councils, and contemporary sources. Insights offered by modern methods of scripture study.</i>	3.00	211	X	McGlone		

FEBRUARY 10-11

CO 213 40	Persuasive Speaking (1 of 3) <i>Examination of historically great speakers, argumentation theory as applied to oral presentation, speaking occasion, rhetorical strategy, use of evidence, and method of criticism. Principles of debate, analysis of question, methods of research and debating techniques. Speeches written and presented in a variety of contexts.</i>	3.00	207		Boardman	Yes	
ED 680 40	Issues in Educational Leadership <i>This class will offer a series of one hour intensives, topics dealing with current issues in educational leadership, such as site based management, teacher as instructional leader and group leadership techniques. This class will utilize outside experts as instructors along with regular faculty. It will provide an opportunity for students to choose topics of particular interest and use for them.</i>	1.00	211		Staff		
GS/SW 302 41	Communication with Aged <i>Examines the aging process and the ability of individuals to adapt to it successfully from a communicative perspective. Included will be the examination of various relational life patterns as well as the impact of physical deterioration upon the ability to continue to communicate in daily life.</i>	1.00	212		Stucker		
HI 280 40	Minorities: In Slavery Times <i>The course examines the variety of African-Americans' encounters with slavery, looking particularly at ways in which African-Americans defied the slavery system through slave revolts, anti-slavery campaigns, and the day-to-day experience of family, work, and culture in the slave community.</i>	1.00	204		Schirmer		

FEBRUARY 17-18

CO/WS 301 44	Communication Between the Sexes <i>Provides a framework for understanding how and why communication behaviors are related to gender differences and role stereotypes, and how they affect personal, professional, educational, and other experiences.</i>	1.00	211		Boardman		
ED 365 40	Parent Confer for Teachers (1 of 2) <i>Methods in the conferencing situation; emphasis upon coferencing and counseling parents of exceptional children and methods of helping parents to change child behavior.</i>	2.00	207		Staff		
TH 117 40	World Religions (1 of 3) <i>Both an historical and a critical look at human religious experience through a comparative study of Buddhism, Confusianism, Hinduism, Islamism, and Judaism. Topics include the varieties of religious faith expression, ideas of the holy and sacred, conceptions of the divine, scripture and ritual, and religious morality.</i>	3.00	204	X	Hynes		

FEBRUARY 24-25

CO 380 42	Amer Cultures & Films of the 60's <i>Examination of popular culture forms and the social, political, and economic dynamics of America in the 1960s with emphasis on the artistic development of film.</i>	1.00	800		Hamilton		\$10
CS 108 40	Intro to MacIntosh Computer <i>Computer terminology and applications; hands-on experience; handling floppy disks, booting a system, using the mouse, running software packages, and storing data to disk.</i>	1.00	104		Staff		
ED 210 40	P.E. for the Elem (1 of 2) <i>Total fitness program directed toward the elementary school child; methods of evaluating fitness; organization of programs of physical education based upon sound principles of human growth and development.</i>	2.00	211		Welterman		

MARCH 3-4

COURSE/#		TITLE	CREDITS	ROOM	MEETS CORE	INSTRUCTOR	PRE REQS	LAB FEE
C0/PY	380	41	Non-Verbal Communication	1.00	207			
<i>Ways to improve communication skills by sending and interpreting non-verbal cues more accurately. Eye contact, body movement, facial expression, gestures, and use of space is addressed. Discussion of how to enhance impressions, images, and power through non-verbal communication.</i>								
ED	320/520	40	Microcomputers In Education (2 of 3)		104			Lowery
GS/SW	302	42	Group Processes & Aged	1.00	212			Stucker
<i>An examination of group work processes with the aged in various settings and with various types of groups (recreational, social and psychotherapeutic), including leadership skills and techniques.</i>								
PS	220	40	State & Local Politics (2 of 3)		204			Staff
TH	227	40	Jesus the Christ (2 of 3)		211			McGlone

MARCH 10-11

CO	213	40	Persuasive Speaking (2 of 3)		207			Boardman
TH	117	40	World Religions (2 of 3)		204			Hynes
SO/WS	301	41	Women & Work: Professions	1.00	212	X for SO		Neuman
<i>A study of women's positions in American professions in order to achieve an understanding of the realities and analytical problems facing the professional woman as well as a prognosis for the future.</i>								

MARCH 24-25

CO	380	40	The Creative Process	1.00	206			Yehle
<i>How media professionals build creative campaigns and generate ideas to sell products and services. Techniques to stimulate creative thinking.</i>								
GS/PY	302	44	Psychology of Aging (2 of 3)		207			Barry
ED	210	40	P.E. for the Elem (2 of 2)		211			Welterman
HI	280	41	Minorities: Af.-Am. on Frontier	1.00	204			Schirmer
<i>Since Emancipation, there have been several great migrations of African-Americans seeking opportunity, freedom, and adventure. This course surveys such movements, including those by Exodusters, buffalo soldiers and western pioneers, and the urban pioneers of the Great Migration and postwar period.</i>								

MARCH 31-APRIL 1

ED	365	40	Parent Confer for Teachers (2 of 2)		207			Staff
ED	380/680	41	Teach with Thematic Units in Elem Grades	1.00	206			Newport
<i>This course is a study of the rationale for correlating instruction in language arts, reading, math, science and social studies, and presents practical strategies for integrating instruction throughout the elementary curriculum.</i>								
PS	220	40	State & Local Politics (3 of 3)		204			Staff
TH	373	40	Prayer	1.00	211			Stuckel
<i>The nature and forms of prayer are explored by studying what the "experts" have said and by reflecting on personal experience. Integral to the course are exercises in prayer.</i>								

APRIL 7-8

CO	213	40	Persuasive Speaking (3 of 3)		207			Boardman
GS/SW	302	43	Advocacy for the Aged	1.00	206			Stucker
<i>An examination of the needs for advocacy for the aged, targets of advocacy, the process of advocacy; and a review of successful advocacy on the local, state, and national levels.</i>								
ED	320/520	40	Microcomputers In Education (3 of 3)		104			Lowery
SO/WS	301	42	Woman & Work: Leaders	1.00	212	X for SO		Neuman
<i>This course will focus on women in decision-making positions in both the public and private sectors. Topics will include leadership roles, socialization of women for leadership roles, perceptions of women in leadership roles socio-structural factors which affect the movement of women into leadership positions.</i>								
TH	117	40	World Religions (3 of 3)		204			Hynes
TH	227	40	Jesus the Christ (3 of 3)		211			McGlone

APRIL 21-22

CS	108	41	Intro to MacIntosh Computer	1.00	104			Staff
<i>Computer terminology and applications; hands-on experience; handling floppy disks, booting a system, using the mouse, running software packages, and storing data to disk.</i>								
GS/PY	302	44	Psychology of Aging (3 of 3)		207			Barry
HI	280	42	Minorities: Race in Am. Past	1.00	204			Schirmer
<i>From the point of view of black-white relations, the course examines how blacks and whites have thought about race in the last century and identifies ways in which those perceptions shaped American society. In particular, the course investigates racial images portrayed in media and culture in the past.</i>								



Non-credit classes in empowerment
and entrepreneurship

THE WOMEN'S
LEADERSHIP INSTITUTE

Spring classes begin
February 14-May 19, 1995

THE WOMEN'S
ENTREPRENEUR PROGRAM

Spring Classes begin
February 9-April 27, 1995

Call 942-8400 x 2280 for
enrollment information.

HOW TO ATTEND

IF YOU ARE SEEKING AN UNDERGRADUATE DEGREE . . .

STEP ONE: *Be admitted, be advised*

1) Apply for admission

- You must be admitted to Avila College before you can register.
- This publication is not a legally binding document. Request and consult the Avila College Undergraduate Catalog for specific information regarding admission policies and requirements for graduation.
- The Office of Admission must receive the following to process your application:

If you are an *entering freshman*

1. Submit a completed application.
2. Submit an official high school transcript (or GED) plus any college transcripts.
3. Submit official ACT or SAT scores. These will be waived if you have been out of high school for more than twelve months.
4. If you apply after November 30, 1994, a \$20 application fee will be required.

If you are *transferring from another institution*

1. Submit a completed application.
2. Submit an official transcript from each college you have attended.
3. If you apply after November 30, 1994, a \$20 application fee will be required.

If you are *re-entering Avila, but did not attend Avila during the Fall 1994 semester*

1. Submit a completed application.
2. Submit official transcripts from each college you have attended since you last attended Avila College.

If you are an *international students*

- Application for Admission.
- A notarized English translation for each transcript submitted.
- Demonstrated proficiency in the English language by means of previous college course work or standardized testing such as the T.O.E.F.L. or Michigan examination.
- Verification of financial support
- Registration and fees for health insurance or proof of coverage. An I-20 student visa form will be issued only after satisfactory completion of the above and the payment of a \$100 tuition deposit.

If you are an *accepted non-degree students*

Students who wish to take more than 9 credit hours but who are not seeking a degree at Avila College must begin the admission process in the Office of Admission.

2) Be advised

- Academic Advising is required for all degree-seeking undergraduate students each semester before registration. If you do not know the name of your academic advisor, please contact the Registrar's Office in Blasco Hall at (816) 942-8400 x 2210. See the section of this publication marked "Calendars

- and Advisors" for the current advising calendar.
- Advising is by appointment only.

For current students

1. You may be advised for the purposes of scheduling of classes only within the following dates: October 24-November 22; January 9-20.
2. Registration (see **Step Two: Register**) may take place at any of the advertised times as soon as advising has been completed.
3. There will be no academic advising available on the following days: November 23-January 9.

For new and prospective students

1. You should call the Office of Admission at (816) 942-8400 x 3500 to set up an appointment with an academic advisor. Appointments are available: October 24-November 22; November 28-December 9; January 4-5 (Special day for new students) (admitted students only) January 9-20
2. Registration (see **Step Two: Register**) may take place at any of the advertised times as soon as advising has been completed.
3. There will be no academic advising available on the following days: November 23-25, December 9 to January 4, January 6.

For former Avila students

1. You should begin the advising/registration process in the Office of Admission. Readmission to the college must take place before academic advising is scheduled. For more information, call the Office of Admission at (816) 942-8400 x 3500.
2. Registration (see **Step Two: Register**) may take place at any of the advertised times as soon as advising has been completed.
3. There will be no academic advising available on the following days: November 23-25, December 9 to January 4, January 6.

3) Take the appropriate placement exam(s) as advised

If you are planning to enroll in a writing or a specific mathematics course, you must first take a placement exam at Avila College.

English placement exam

1. If you are entering Avila College without ACT scores, and if you want to enroll in English 95, 111 or 112, you must take the English placement exam at Avila before you may register.
2. There is no charge for the exam.
3. Call the Registrar's Office at (816) 942-8400 x 2210 to make arrangements to take the exam.
4. In order to enroll, you must present a form signed by your advisor indicating the course in which you are supposed to enroll.

Math placement exam

1. If you are planning to enroll in Math 101, 115, 120, or 155 you must take the math placement exam at Avila before you may register. All nursing students must take the math placement exam.

2. If you have previously passed Mathematics 120 or its equivalent, you do not need to take the math placement exam.
3. There is no charge for the exam.
4. Call the Registrar's Office at (816) 942-8400 x 2210 to make arrangements to take the exam.
5. In order to enroll, you must present a form signed by your advisor indicating the course in which you are supposed to enroll.

4) Go to Step Two: Register under "For all students."

IF YOU ARE SEEKING A GRADUATE DEGREE . . .

STEP ONE: *Be admitted, be advised*

1) Apply for admission

- You must be admitted to Avila College before you can register.
- This publication is not a legally binding document. Request and consult the Avila College Graduate Catalog for specific information regarding admission policies and requirements for graduation.
- You must meet the following requirements in order to be admitted to one of Avila's three graduate programs. To apply and begin the admission process, contact each departmental office as listed below.

Master of Business Administration (MBA)

1. Contact the MBA office at (816) 942-8400 x 2321 for application and admission materials and details.
2. To be admitted to the Avila College MBA program, you must have a baccalaureate degree from an accredited institution.
3. You must have at least 1000 points based on this formula: 200 X your grade-point average on your last 60/90 semester/quarter hours (on a 4.0 scale) plus the GMAT score.
4. If you are a student from a country other than the United States, you should have a minimum 450 score on the GMAT Examination and a minimum score of 550 on the TOEFL test.
5. If you do not meet these requirements you may petition for admission. Typically, if you have a 3.0 or better in your last 60 hours or overall GPA, you may begin studies without a GMAT score, and submit it at a later date.

Master of Science in Education

1. Contact the Office of Admission at (816) 942-8400 x 3500 for application and admission materials and details.
2. To be admitted to the Avila College Master of Science in Education program, you must have a baccalaureate degree from an accredited institution.
3. You must submit two official transcripts of all previous credits.
4. You must have a 3.0 grade-point average (on a 4.0 scale) for the last 60 hours of undergraduate work.
5. You must submit your GRE scores.

6. You must submit a graduate application form and two letters of recommendation on forms provided by Avila College.
7. Teaching certificate in one or more areas.

Master of Science in Counseling Psychology

1. Contact the Office of Admission at (816) 942-8400 x 3500 for application and admission materials and details.
2. To be admitted to the Avila College Master of Science in Counseling Psychology program, you must have a baccalaureate degree from an accredited institution.
3. You must submit two official transcripts of all previous credits.
4. You must have a 3.0 grade-point average (on a 4.0 scale) for the last 60 hours of undergraduate work.
5. You must submit your GRE scores
6. You must submit a graduate application form and two letters of recommendation on forms provided by Avila College.

2) Be advised

- Academic Advising is **required** for all degree-seeking graduate students each semester before registration. If you do not know the name of your academic advisor, please contact the Registrar's Office in Blasco Hall at (816) 942-8400 x 2210. See the section of this publication marked "Schedules and Advisors" for the current advising calendar.

For Master of Business Administration (MBA) students

1. Advising/Registration for currently enrolled students is November 1-5, 1994.
2. Advising/Registration for new students is November 1-30, 1994 except November 24-25.

For Master of Science, Education students

1. You should contact Sister Marie Georgette Eschbacher at (816) 942-8400 x 2207 to set up an appointment for advising.

For Master of Science, Counseling Psychology students

1. You should contact:

A-E	Stephen Sirridge (2262)
F-P	Cathy Bogart (2267)
Q-Z	Frank Yeatman (2264)

3) Go to Step Two: Register under "For all students."

IF YOU ARE NOT SEEKING A DEGREE . . .

STEP ONE: Begin in the Registrar's Office

1) The following students begin in the Registrar's Office:

(A-C see descriptions on page 1)

(D-F see descriptions on page 10)

- A. Visiting
- B. Dual-Enrollee (High School Student)
- C. Enrichment
- D. Area Exchange
- E. Accepted Non-degree
- F. Continuing Education

2) Go to Step Two: Register, under "For all students."

For More
Information call
(816) 942-8400
x 3500

FOR ALL STUDENTS . . .

STEP TWO: Register

1) Make sure all tuition, fees or other charges from previous semesters have been paid in full.

2) Select your preferred option for registering

- Being advised does not mean you are registered in any courses. You must register with the Registrar's Office in Blasco Hall via one of the following options:

In-Person Registration

1. Present your advising form(s) to the Registrar's Office in Blasco Hall and request to be registered.
2. You may register in person during these times:
November 14-January 12
10 a.m. - 5 p.m. and
January 9-12
10 a.m. - 6 p.m.
January 13
2 p.m. - 5 p.m. **ONLY**
Cancellation of classes will be based on enrollment as of January 12, 1995 at 6 p.m.

Telephone Registration

1. Make sure your advising form is on file in the Registrar's Office in Blasco Hall.
2. Have your Social Security number and the department, course number and section of the class(es) in which you want to register in front of you before you call to register.
3. Call (816) 942-8400 and ask for Registration at ext. 2210 or 2209.
4. You may register by telephone during these times:
November 21-January 6
10 a.m. - 5 p.m.

Saturday Courses

For registration and withdrawal policies, see page 13.

Weekend Intensive Classes

1. Follow step 1 above for In-Person Registration or steps 1 through 4 above for Telephone Registration.
2. You must register at least one week before the Weekend Intensive course begins.
3. For Weekend Intensive Class policies, see page 14.

Late Registration

1. You may only register late in person.
2. You will be charged \$25 for registering late.
3. You will not be charged a late fee if you are registering for Weekend Intensive courses.
4. You may register late for semester-long day and/or evening courses during these times:
January 17-19, 23, 1995
10 a.m. - 6 p.m. and
January 20, 1995
10 a.m. - 5 p.m.

STEP THREE: Pay your tuition and fees (see page 18)

EXCHANGE PROGRAMS

I. Area Exchange Program

If you enroll at Avila College you also have access to the curricular offerings of many other colleges and universities in metropolitan Kansas City. If you are a full-time, undergraduate student (12 or more credit hours) at Avila you may take one course per semester at other area campuses at no additional tuition costs after prior certification of status by the Registrar at Avila College.

Participating institutions are: Avila College, Central Missouri State University, Kansas City Art Institute, Longview Community College, Maple Woods Community College, Park College, Penn Valley Community College, Rockhurst College, and University of Missouri-Kansas City.

II. Carondelet Colleges Exchange Program

See Registrar for details

NONTRADITIONAL CREDIT

You may earn credit through Experiential Learning, Credit by Examination, International Baccalaureate, Advanced Placement, and College-Level Examination Program (CLEP) in subject fields where the college offers comparable courses or curricula.

Tuition for experiential, departmental examination, and standard agency examinations is 30 percent of current tuition rate per hour. At the time of application, one-half nonrefundable payment is due. There is no additional tuition for IB and AP.

If you receive CLEP examination credit through Avila College, you will be charged \$20 per credit hour for recording credit when results are received. Avila College does not administer CLEP tests. You must take them at another site and have your results sent to the college.

SCHEDULE CHANGES AND COURSE WITHDRAWALS (ADD/DROP)

Schedule changes and course withdrawals are official when forms that are available in the Registrar's Office have been processed and returned to the Registrar's Office. Attending or ceasing to attend classes does not constitute official enrollment or withdrawal. If you do not officially withdraw from a course by the published deadlines, you will receive a final grade of "F".

The fee for each change is \$15.00. There is no fee for changes made as a result of classes cancelled by the college.

FINANCIAL INFORMATION

PAYMENT PLANS

1) Select your method of payment

Payment in full

1. Avila College accepts cash, personal, checks, money orders and Mastercard, Visa or Discover credit cards.

Deferred Payment Plan

1. For details about the Avila College Deferred Payment Plan, contact the Business Office in Blasco Hall at (816) 942-8400 x 2217.
2. To be eligible, all tuition, fees, etc. from previous semesters must be paid in full.
3. You are responsible for the total charges even if some portion of the payment is deferred.
4. Forms are mailed with the tuition statement.
5. If you wish to participate, sign and return the Deferred Payment Plan Agreement form to the Business Office in Blasco Hall. If for some reason you do not return it, by making the first payment of the Deferred Payment Plan you are indicating that you accept all of the conditions of the plan.
6. There is a \$35.00 plan fee per semester.
7. A late payment penalty of \$15.00 will be charged for each payment not paid on or before the due date.
8. If you register prior to or on December 27, 1994, make sure at least 1/4 of your tuition and fees is received in the Avila College Business Office in Blasco Hall no later than January 3, 1995. Financial Aid papers, if applicable, must be signed in the Business Office during the first week of classes. The balance is payable in three equal installments due February 15, March 15 and April 15.
9. If you register after December 27, 1994 make sure at least 1/4 of your tuition and fees is paid at the time of registration. Financial Aid papers, if applicable, must be signed in the Business Office during the first week of classes. The balance is payable in three equal installments due February 15, March 15 and April 15.
10. Failure to remit your first payment due in the Business Office will result in cancellation of your registration. You may be reinstated by paying a reinstatement fee and completing the proper form available in the Registrar's Office. However, your original classes cannot be guaranteed.

Financial aid and loans

1. Financial Aid, including loans must be fully processed and loan checks or disbursing dates thereof must be on record in the Business Office at registration time to be considered as reducing the balance due. If this is not the case, you will be responsible on the due date for the payment that is due.
2. Where loans are involved, the proceeds must be applied to any balance due. Students may call the Business Office at (816) 942-8400 x 2217 to verify if their checks have arrived. A postcard will be mailed to you from the Financial Aid Office when the loan check is received. Credit balances on accounts will be returned as noted below.
3. Registration cards are audited by Business Office personnel. Students are responsible for any balance owed due to an assessing error.

2) Obtain your student identification card

- If you are a full-time student, you may get your card in the Student Affairs Office in Marian Center.
- If you are a part-time student, you may get your card in the Business Office in Blasco Hall.

TUITION AND FEES

- Tuition and fees are the same for audited courses as they are for credit courses.
- Previous semester charges must be paid in full before registering for this semester. Avila accepts Mastercard, Visa, or Discover.

Full-Time Students (12-18 hours)

- Tuition \$4,475.00
- Student Center & Activity Fee 40.00
- Tuition per semester hour over 18 hours (or 19 hours if 19th hour is choir or dance) 195.00

Part-Time Students (1-11 hours)

- Tuition per credit hour 195.00
- Student Center & Activity Fee per credit hour 1.00

Graduate Credit

- Tuition for Graduate classes per credit hour 230.00
- Student Center & Activity fee per credit hour 1.00

Students 55 Years & Older (excluding graduate credit)

We require verification of your age.

- Full-Time Tuition (12-18 hours) 2,337.50
- Part-Time Tuition per credit hour 97.50

Continuing Education Units (CEU)

- Other undergraduate classes per credit hour \$102.50
- Students age 55 & older 53.75
- Graduate classes per credit hour 120.00

Nontraditional credit

- College Level Examination Program (CLEP), per credit hour \$20.00

- Departmental Examination 30 percent of current tuition per credit hour

- Experiential Learning 30 percent of current tuition per credit hour

- Dual Enrollee Student 50 percent of current tuition per credit hour plus fees

Other expenses per semester

The following fees apply to full- and part-time students

- Application fee \$ 20.00 (new students only)
- Change of Program 15.00
- Deferred Payment Plan 35.00
- Graduation Fee 70.00
- Insurance for 12 months (optional)
- Lab Fees (refer to courses)
- Late Payment Penalty 15.00

- Late Registration Fee 25.00
Does not include registering for Weekend Intensive courses
- Returned Check Fee 15.00
- Transcript Re-evaluation Fee 5.00
- Reinstatement Fee 25.00
- Room & Board Double 1,900.00
Private (if available) 2,250.00
- Special Course Fees (refer to courses)
- Transcripts 2.00

Transcripts must be requested in writing. Official transcripts are forwarded by direct mail to other institutions. They bear the college seal and the signature of the Registrar. Unofficial transcripts are issued to students for personal use. Please allow at least 24 hours for transcripts to be processed.

Music fees and private lessons, per semester

Private lessons are available in Piano, Voice, Organ, Guitar, Strings, Woodwinds, Brass, and Percussion. Check with Daniel Larson, (816) 942-8400 extension 2289, for the correct course number and Cynthia Hukill, (816) 942-8400 extension 2250, to arrange a class time.

• Full-time or part-time Avila student

- Noncredit (30 min. weekly) \$195.00
- Noncredit (45 min. weekly) 270.00
- Noncredit (60 min. weekly) 300.00
- Credit (45 min. weekly) 150.00
- Credit (60 min. weekly) 175.00

• Non-Avila Student

- 30 min. weekly 195.00
- 45 min. weekly 270.00
- 60 min. weekly 300.00

TUITION ADJUSTMENTS

Note: First day of classes – Fall, Tuesday, January 17, 1995

In any instance of adding, dropping or withdrawing as noted below, the student must complete a Change of Program Form available in the Registrar's Office and must process and return the form to the Registrar's Office for the transaction to be complete. The date the form is returned to the Registrar is the date of the transaction. The time periods for the adjustments commence with the first day of classes according to the academic calendar and not the beginning date of the individual courses. Laboratory fees are not refundable. Tuition will be adjusted for full-time and part-time students in accordance to the student's classification as either a 'first-time student at Avila' or 'all other student' status. The following procedures will be used:

• Cancellation of Registration

Prior to the start of classes and the first seven calendar days of the semester, a cancellation of registration will result in the cancellation of all tuition and fees. A fee (\$100 for full-time; \$25 for part-time) will be charged. **Cancellation of registration is a complete withdrawal from the college and no records will be kept.** To cancel registration, a Change of Program Form available in the Registrar's Office must be processed

and returned to the Registrar's Office during the first seven days of classes.

- **Withdrawal From All Classes**

I. **TUITION ADJUSTMENT FOR THE FIRST-TIME** Student at Avila processing a complete withdrawal from the college will follow Federal pro-rata refund procedures which provide for adjustments up through the first 60% of the term as calculated by weeks. After the 60% period there will be no reduction of the original charges and they are due and payable. The calculation is made using weeks remaining divided by the total number of weeks in the term and rounding the result downward to the nearest whole 10%. An administrative fee (\$100.00 for full-time or \$25 for part-time) will also be charged.

II. Tuition adjustment for ALL OTHER STUDENTS processing a complete withdrawal from the college:

1 through 7 calendar days	100%
<i>Withdrawal fee applies:</i>	
\$100 for full-time	
\$25 for part-time	
8 through 14 calendar days	75%
15 through 21 calendar days	50%
22 through 28 calendar days	25%

After the twenty-eighth calendar day there will be no reduction of the original charges and they are due and payable.

- **Change in Status From Full-Time to Part-Time**

Prior to the start of classes and the first seven calendar days of the semester, tuition will be re-assessed at the part-time rate. After seven calendar days there will be no tuition reduction and the original charges will be due and payable. The Change of Program must be processed and returned to the Registrar's Office during this seven day period.

If any tuition reduction results in an overpayment, the appropriate refund will be made following the Avila refund policies. Where federal financial aid or federally guaranteed monies are involved, the federal regulations relating to refunds will be integrated with the Avila policies. If any tuition reduction results in the student's still owing Avila, it will be due and payable.

Credit balance returns

Credit balances may be requested at the Business Office anytime after the second day of classes. In instances where credit balances are created by funds paid from outside sources (such as business, government and banks), the money must first be received by the college in order to issue a disbursement check to the student. An authorization to bill an outside source does not create a credit balance. Checks will be issued after the fourteenth day of classes, provided the request was received five to seven days prior to the refund date. Requests received after the second week of classes will be ready within seven days.

1. **\$300.00 or less**

The entire amount will be returned at one time.

2. **Any amount over \$300.00**

\$300.00 will be returned initially and the remaining balance may be requested during the fifth week of the semester.

3. **Stafford Loan (Guaranteed Student Loan) and/or SLS Loan (Supplementary Loans to Students) recipients**

A. For first-year first-time undergraduate borrowers regulations require that the College hold the loan checks until thirty days have expired from the first day of classes. At that time, after class attendance and academic progress has been verified, loan checks may be endorsed by the student and any resulting credit balance checks will be ready no later than seven working days after the loan check is endorsed.

B. For all other borrowers

The Avila College regulations will not permit credit balances generated by these loans to be returned until classes have begun and attendance has been verified. When the loan check is endorsed before classes begin or through the first seven days of classes, the credit balance check will not be ready until the fourteenth day of classes. If the loan check is endorsed after the seventh day of classes, the credit balance check will take approximately seven working days to issue.

Residence Hall refund

See the Avila Catalog for a description of the Residence Hall Refund Policy.

Financial aid

Requirements: Free Application for Federal Student Aid (FAFSA), Student Aid Report, Avila Financial Aid Data Sheet, 1993 tax return(s), verification form. Early application is advantageous. All aid applicants must be accepted for admission to the college before an award is made. All students are encouraged to apply for all types of financial assistance. Special circumstances may be explained in writing and will be considered on an individual basis. Awards available: Federal Pell Grant, Federal SEOG, Federal Work-Study Program, Federal Perkins Loan, Federal Stafford Loan and Federal Unsubsidized Stafford Loan, Missouri Student Grant, Missouri "Bright Flight" Scholarship, President's Scholarship, St. Teresa Of Avila Award, Athletic and Performance Grants, Art and Pre-med Focus Grants, Dependents of Alumni Grants, Family Grants, Avila Need-Based and Residence Grants, Avila Work Program.

OTHER INFORMATION

Grading system

Grades	Points Per Semester Hours
A - Superior	4
B - Above Average	3
C - Average	2
D - Below Average	1
F - Failing	0

Grade Point Average

The basis for determining the academic standing is the point-hour ratio. The Grade Point Average (GPA) is obtained by dividing the total number of grade points by the total number of semester hours, including transfer credits, but excluding grading assessments of W, AU, CR/NC, and I. Transcript letter grades may be assigned with + or -, but grade points will reflect only the letter grade in computation of the GPA. All grades for courses retaken will be displayed on the transcript, but only the most recent grade will be averaged into the GPA.

W- Withdrawal prior to eleventh week of classes.

Note: For weekend courses, see policy under section of Evening/Saturday Courses.

AU- Audit. Courses may be taken for audit with approval of the instructor. You may change credit course to audit prior to the eleventh week of classes. You may also change an audit course to credit with permission of the instructor prior to the second week of classes. A stipulation of audit is mandatory class attendance, and, if not met, you may be withdrawn at the discretion of the instructor.

Credit/No Credit - A grade of CR, Credit, indicates that a student has successfully fulfilled all the requirements of a course. This option must be contracted with the instructor **during the first week of the course**. A student may choose up to 12 credit hours for this grading option excluding those hours designated by the department as Credit/No Credit.

INCOMPLETE GRADE, ASSIGNING AND PROCESSING

A grade of I (Incomplete) is only given after you have contacted the instructor and have received permission for an extension of time within the six-week limit to complete the course work. You must provide sufficient evidence of such situations as illness before the request for an incomplete grade will be considered.

Course work required for a grade must be completed within six weeks after the close of a session unless a shorter time is stipulated by the instructor; if not, the grade of Incomplete will be changed to a grade of F.

After June 23, 1995, work for an Incomplete grade is no longer accepted. Here are the steps taken in assigning and changing a grade of Incomplete:

1. You must contact your instructor and receive permission to receive an Incomplete grade.
2. If your instructor agrees to assign an Incomplete grade, the Incomplete Grade Contract must be signed by you and the instructor and presented to the Registrar's Office with the final grade sheets. A definite date will be set within the six-week period for you to submit completed course work.
3. When work is completed:
 - a. You must pick up a Change of Incomplete Grade Form available in the Registrar's Office.
 - b. You must pay the \$5.00 fee in the Business Office.
 - c. You must submit the Change of Incomplete Grade Form with completed work to the instructor.
 - d. Your instructor will record the final grade on the Change of Incomplete Grade Form and turn it in to the Registrar's Office.

Notes:

SPRING CALENDARS & ADVISORS

ADVISING DATES

Being advised does not mean you are registered in any courses. You must register with the Registrar's Office in Blasco Hall.

Current and New Students

Advising is by appointment:

October 24, 1994

First day for current and new students to be advised.

November 22, 1994

Last day for current students to be advised for Spring semester until January 9, 1995.

November 28-December 9, 1994

Additional Advising for new students.

January 4-5, 1995

Special days for new students (admitted only)

January 9-20, 1995

Additional days for current and new students to be advised

MBA Students

November 1-5, 1994

Advising/Registration for currently enrolled MBA students.

November 1-30, 1994

Advising/Registration for new MBA students (except November 24-25)

REGISTRATION DATES

November 14, 1994-January 12, 1995

In-person registration Blasco Hall
10 a.m. - 5 p.m. M-F

November 21, 1994-January 6, 1995

Telephone Registration, 10 a.m.-5 p.m. M-F
(816) 942-8400, ext. 2209, 2210

January 9-12, 1995

In person registration, 10 a.m.-6 p.m. M-TH

January 13, 1995

In-person registration, 2-5 p.m. ONLY F

January 17-19, 23

Day/Evening Late Registration
10 a.m.-6 p.m. T-TH & M

January 20, 1995

Day/Evening Late Registration
10 a.m.-5 p.m. F

Class Cancellation is based on registration as of January 12, 1995.

For More
Information call
(816) 942-8400
x 3500

OFFICE OF ADMISSION

Monday - Friday 8 a.m. to 5 p.m. as well as posted times of registration.

Remember, all of Avila's offices will be closed on these dates:

Nov. 24-25, 1994	Thanksgiving
Dec. 23 & 26, 1994	Christmas
Dec. 30 & Jan. 2, 1995	New Year's
January 16, 1995	Martin Luther King, Jr.'s Birthday
April 14, 1995	Good Friday

UNDERGRADUATE ADVISORS

College phone extensions are in parenthesis.

Anthropology (minor only).....Dona Neuman (2241)

Art

ArtSusan Lawlor (2362)
Art Education.....George Chrisman (2259)

BiologyDiane Bell (2254)

Business

Accounting
A-LDoris Frede (2325)
M-ZBonnie Givens (2323)

General Management

A-EBU/EC Staff (2320)
F-LRichard Sanderson (2395)
M-ZRoy Horton (2397)

FinanceRobert Gay (2324)

Human Resources.....Richard Sanderson (2395)

Information Science

A-HBeth Henkle (2285)
I-ZPat Kopp (2212)

Legal Assistant.....Judy Gibbs (2244)

Certificate in Legal Assistant.....Judy Gibbs (2244)

MarketingWendy Acker (2398)

International BusinessRichard Sanderson (2395)

Minor- BusinessBU/EC Staff (2320)

ChemistryLinda Cleveland (2390)
Larry Sullivan (2255)

Communication

1994-95 Catalog students

A-LDotty Hamilton (2246)
M-ZJulie Boardman (2363)

1993-94 Catalog studentsDotty Hamilton (2246)

1992-93 Catalog studentsJulie Boardman (2363)

Other studentsDaniel Larson (2289)

Computer Science/Mathematics

Freshmen,

Sophomores, JuniorsSteve Chiappari (2388)

Seniors.....S. Ann Dominic Tassone (2298)

Computer Science (minor only)Pat Kopp (2212)

Education

Elementary

A-NLaura Sloan (2261)
O-ZFred Geer (2269)

Special Education

MH, BD, & LD.....Fred Geer (2269)

Secondary minors and certification

A-MCarol Coburn (2392)
N-ZSue McCalley (2265)

EnglishMary Scott (2233)

1994-95 Catalog Freshmen.....Nancy Cervetti (2252)

All othersMary Scott (2233)

General StudiesDavid Wissmann (2243)

Gerontology (minor only)Dona Neuman (2241)

History.....S. Martha Smith (2245)

Mathematics

Freshmen, Sophomores

JuniorsSteve Chiappari (2238)

Seniors.....S. Ann Dominic Tassone (2298)

Medical TechnologyElaine Hostetler (2387)

MusicDaniel Larson (2289)

Natural Science

BiologyDiane Bell (2254)

ChemistryLinda Cleveland (2390)

Clinical Lab Science.....Elaine Hostetler (2387)

CytotechnologyLarry Sullivan (2255)

Nursing

Freshmen

A-HMary Jean Duthie (2282)

I-ZMichele Hinds (2287)

Sophomores

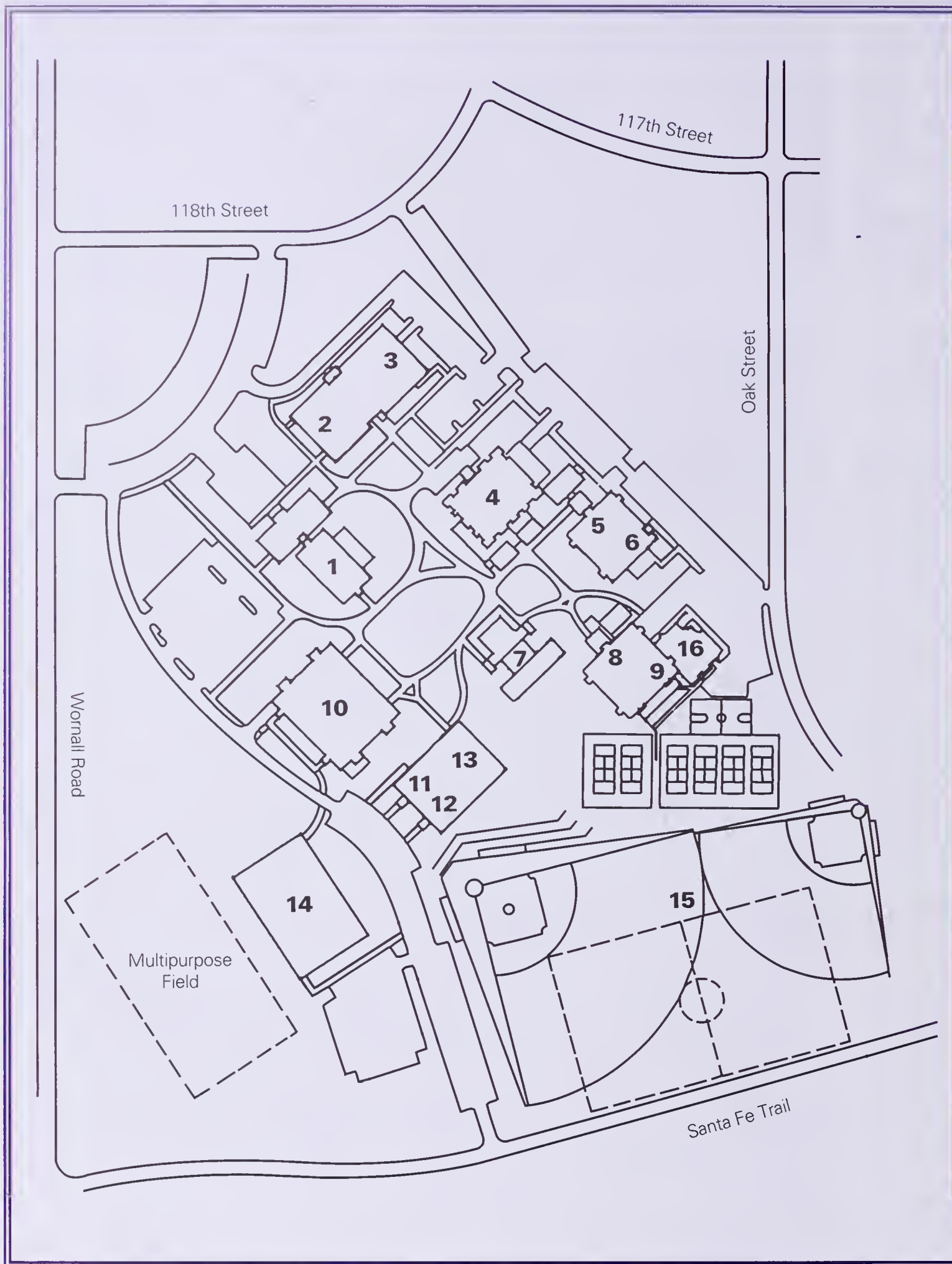
A-HBrenda Patzel (2238)

I-ZAmy Obermueller (2403)

Juniors

A-HLonna Boen (2288)

I-ZShirley Dinkel (2333)



1 BLASCO HALL administrative offices, Admission, Registrar, Business, Financial Aid, Student Resource Center.

2 BORSERINE CENTER offices, lounges, learning lab for nursing students and faculty, conference room, classrooms (300-400s).

3 GOPPERT THEATER thrust stage and seating capacity of 500.

4 MARIAN CENTER student center with cafeteria, snack bar, lounges, student government offices, bookstore.

5 CARONDELET HALL residence hall.

6 HODES EDUCATION CENTER lower level of Carondelet Hall, education and psychology faculty, Montessori School, classrooms (700s).

7 FOYLE HALL residence hall for Sisters of Saint Joseph, Orscheln Memorial Chapel.

8 RIDGWAY HALL residence hall.

9 ART CENTER lower level of Ridgway Hall, studios, outdoor sculpture garden, classrooms (800s).

10 O'RIELLY HALL primary academic building with science laboratories, lecture hall, computers, laboratories, Evening/Saturday Office, classrooms (100-200s).

11 WHITFIELD CENTER lower level of Hooley-Bundschu Library, faculty offices, Continuing Education, Business Department, Whitfield Conference Center, classrooms (500s).

12 THORNHILL ART GALLERY lower level of Hooley-Bundschu Library, exhibits student, faculty and professional work.

13 HOOLEY-BUNDSCHU LIBRARY 78,000 volumes, learning center.

14 MABEE FIELDHOUSE contains gymnasium, equipment, men's and women's locker rooms, weight room, athletic offices.

15 THOMAS R. ZARDA FAMILY ATHLETIC COMPLEX soccer, baseball, softball fields.

16 DALLAVIS CENTER offices, classrooms, communication center with television studio, audio-video editing facilities, Art Center with studios and photography lab.



11901 Wornall Road
Kansas City, MO 64145

For information call
(816) 942-8400 x 3500 or 1-800-GO-AVILA